

THE ANNUAL QUALITY ASSURANCE REPORT  
(AQAR) OF THE IQAC  
2013-14

Submitted to  
National Assessment and Accreditation Council  
Bengaluru



Government Arts College (Autonomous)  
(Accredited with 'A' Grade by NAAC)  
(Affiliated to Bharathiar University) **Coimbatore** – 641 018.

# The Annual Quality Assurance Report (AQAR) of the IQAC

## Part – A

### 1. Details of the Institution

1.1 Name of the Institution	Government Arts College
1.2 Address Line 1	Government Arts College Road
Address Line 2	Race Course
City/Town	Coimbatore
State	Tamil Nadu
Pin Code	641 018
Institution e-mail address	cbegaccoe@gmail.com
Contact Nos.	0422 - 2222212
Name of the Head of the Institution	Dr. V. Jothimani
Tel. No. with STD Code	0422 - 2222212
Mobile:	97919 54912
Name of the IQAC Co-ordinator	Dr. R. Sampath Kumar
Mobile	99408 04748
IQAC e-mail address	lqac.gac.cbe@gmail.com

1.3 NAAC Track ID

15207

1.4 Website address:

http://gacbe.ac.in/

Web-link of the AQAR:

http://gacbe.ac.in/aqar/

### 1.5 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	3 <sup>rd</sup> Cycle	A	3.49-4.00	2013	5 Years

1.6 Date of Establishment of IQAC : DD/MM/YYYY

30/11/2013

1.7 AQAR for the year (*for example 2010-11*)

2013 - 2014

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

NA

### 1.9 Institutional Status

University

State  Central  Deemed  Private

Affiliated College

Yes  No

Constituent College

Yes  No

Autonomous college of UGC

Yes  No

Regulatory Agency approved Institution

Yes  No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution

Co-education  Men  Women

Urban  Rural  Tribal

Financial Status

Grant-in-aid  UGC 2(f)  UGC 12B

Grant-in-aid + Self Financing

-

Totally Self-financing

-

1.10 Type of Faculty/Programme

Arts  Science  Commerce  Law  PEI (Phys Edu)

TEI (Edu)  Engineering  Health Science  Management

Others (Specify)

Tourism and Defence Studies

1.11 Name of the Affiliating University (for the Colleges)

Bharathiar University

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence

DST Star Scheme

UGC-Special Assistance Programme

UGC-Innovative PG programmes

UGC-COP Programmes

UGC-CPE

UGC-CE

DST-FIST

Any other (Specify)

**2. IQAC Composition and Activities**

2.1 No. of Teachers

2.2 No. of Administrative/Technical staff

2.3 No. of students

2.4 No. of Management representatives

2.5 No. of Alumni

2.6 No. of any other stakeholder and

community representatives

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: Faculty   
Non-Teaching Staff  Students  Alumni  Others

2.12 Has IQAC received any funding from UGC during the year? Yes  No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.  International  National  State  Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

- IQAC motivated the research scholars and the faculties to publish papers in refereed journals.
- Students feedback on course was collected at the end of the course and follow up actions were taken.
- IQAC encouraged the faculty to submit proposals to various funding agencies for projects and for conducting Seminars /Conferences /Workshops.
- 3 day Orientation programme was organized for I year students who are fresh from school to ensure that they are familiar with the working of the college and its activities.
- 3 FDPs were organized for enhancing the teaching skills. It helps the faculty members to handle students in a better way.
- All India Survey on Higher Education (AISHE) report submitted to MHRD in 2014.

2.15 Whether the AQAR was placed in statutory body Yes  No

Management  Syndicate  Any other body

Provide the details of the action taken

## Criterion – I

### 1. Curricular Aspects

#### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	13	-	-	-
PG	18	-	-	-
UG	20	1	-	-
PG Diploma	0	-	-	-
Advanced Diploma	0	-	-	-
Diploma	0	-	-	-
Certificate	1	-	-	-
Others	1	-	-	-
<b>Total</b>	<b>53</b>	<b>1</b>	<b>-</b>	<b>-</b>
Interdisciplinary	-	-	-	-
Innovative	-	-	-	-

#### 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

##### (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	54 (courses)
Trimester	-
Annual	-

1.3 Feedback from stakeholders\* Alumni  Parents  Employers  Students   
*(On all aspects)*

Mode of feedback : Online  Manual  Co-operating schools (for PEI)

*\*Please provide an analysis of the feedback in the Annexure - Annexure - I*

#### 1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

As per the Bharathiar University, the Board of Studies (BoS) committee formed and revised the syllabus in the year 2012

#### 1.5 Any new Department/Centre introduced during the year. If yes, give details.

Yes. Department of Defence studies Started (UG)

## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
220	143	77	-	-

2.2 No. of permanent faculty with Ph.D.

147

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
9	-	12	-	-	-	-	-	21	-

2.4 No. of Guest lecturers

32

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	31	63	25
Presented papers	31	59	09
Resource Persons	20	22	14

2.6 Innovative processes adopted by the institution in Teaching and Learning:

According to the University norms assignments and seminars are given to the students. The Continuous Internal Assessment tests are conducted to monitor the progress of the students.

Based on the performances of the students remedial classes are conducted.

Student seminar, Group discussions & Quiz programmes are conducted regularly.

Project based learning, peer learning, ICT oriented teaching are used.

The best out going student is identified based on their academic performance, co-curricular activities and extra-curricular activities and awarded. This motivates and encourages the students to compete well in all their endeavor.

In every department, practical learning is enabled, organizing intra and inter departmental competitions and giving special care to weak students. The students are encouraged to organize and co-ordinate department activities and self- development activities like seminars, management games etc. This helps the students to improve their leadership qualities and organizing skills. The best student coordinators and organizers are identified and encouraged.

English language labs are used to improve English fluency.

The Soft Skill development centre is effectively functioning to improve the intellectual skills of students.

2.7 Total No. of actual teaching days during this academic year 180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

- Examinations are conducted as per the Bharathiar University norms
- 100% external valuation
- Dummy number system is followed in valuation
- Re-valuation facility available for students
- Photocopies of answer books will be given on request

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

155	72	79
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2.10 Average percentage of attendance of students 85%

2.11 Course / Programme wise distribution of pass percentage :

S. No.	Name of the course	I year			II year			III year		
		Appeared	Passed	%	Appeared	Passed	%	Appeared	Passed	%
<b>UG Courses</b>										
1	B.A.Tamil	80	78	97.5	77	72	93.5	67	65	97
2	B.A.History	75	70	93.3	68	62	91.2	68	67	98.5
3	B.A.Political sci	75	71	94.7	59	55	93.2	59	52	88.1
4	B.A.Economics	124	106	85.5	117	106	90.6	117	110	94
5	B.A.English Lit.	80	66	82.5	80	77	96.3	80	77	96.3
6	B.Sc.Psychology	40	35	87.5	34	30	88.2	34	34	100
7	B.Sc.Maths	90	83	92.2	83	80	96.4	83	82	98.8
8	B.Sc.Physics	56	52	92.9	50	45	90	50	47	94
9	B.Sc.Chemistry	60	53	88.3	60	52	86.7	55	50	90.9
10	B.Sc.Botany	48	42	87.5	48	43	89.6	48	41	85.4
11	B.Sc.Zoology	72	58	80.6	53	50	94.3	53	49	92.5



S. No.	Name of the course	I year			II year			III year		
		Appeared	Passed	%	Appeared	Passed	%	Appeared	Passed	%
12	B.Sc.Geography	48	42	87.5	42	38	90.5	42	41	97.6
13	B.Sc.Comp.Sci	60	59	98.3	60	51	85	60	60	100
14	B.Sc.IT	40	38	95	40	33	82.5	–	–	–
15	B.Com	100	97	97	96	85	88.5	100	96	96
16	B.Sc.Statistics	50	41	82	47	40	85.1	49	44	89.8
17	B.A.TTM	60	56	93.3	40	35	87.5	31	31	100
18	B.A.Public Adm.	39	34	87.2	38	37	97.4	28	28	100
19	B.Com(CA)	60	58	96.7	57	56	98.2	57	52	91.2
20	B.A.Defence studies	35	33	94.3	–	–	–	–	–	–
21	B.B.A	60	56	93.3	60	51	85	57	56	98.2
<b>PG Courses</b>										
1	M.A.History	28	25	89.3	28	27	96.4	–	–	–
2	M.A.Economics	35	32	91.4	33	30	90.9	–	–	–
3	M.A.English	22	21	95.5	22	22	100	–	–	–
4	M.Sc.Maths	30	28	93.3	30	27	90	–	–	–
5	M.Sc.Physics	23	21	91.3	23	22	95.7	–	–	–
6	M.Sc.Chemistry	20	20	100	20	19	95	–	–	–
7	M.Sc.Botany	20	20	100	20	20	100	–	–	–
8	M.Sc.Zoology	20	20	100	17	17	100	–	–	–
9	M.Com	30	27	90	30	28	93.3	–	–	–
10	M.C.A	23	20	87	26	24	92.3	25	25	100
11	M.A.Tamil	40	37	92.5	39	34	87.2	–	–	–
12	M.A.Public Adm.	30	22	73.3	30	21	70	–	–	–
13	M.A.Bu.Eco	25	21	84	26	21	80.8	–	–	–
14	M.Sc.Applied Geo	29	22	75.9	28	25	89.3	–	–	–
15	M.Sc.Comp.Sci	40	38	95	39	39	100	–	–	–
16	M.Sc.IT	40	37	92.5	40	31	77.5	–	–	–
17	M.Sc.Psychology	12	10	83.3	12	12	100	–	–	–
18	M.Sc.Statistics	14	11	78.6	14	14	100	–	–	–

### 2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- Feedback given by the stakeholders are processed, recommended and submitted to the statutory bodies for further action.
- Result Analysis is done for each semester and deviations if any are viewed for remedial actions.
- All the activities of the various departments are regularly recorded and monitored.
- Self appraisal of the faculty members is collected and analysed.
- Seminars are organised for teachers and students.
- The best outgoing students from each department are identified and awarded.

### 2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	37
UGC – Faculty Improvement Programme	05
HRD programmes	-
Orientation programmes	07
Faculty exchange programme	-
Staff training conducted by the university	03
Staff training conducted by other institutions	01
Summer / Winter schools, Workshops, etc.	16
Others - FDP	08

### 2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	15	5	-	-
Technical Staff	20	5	2	-

### 2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year

Plan of Action	Achievements
To send proposals for financial assistance to the funding agencies	Department of Statistics sent proposal to UGC to organise a National level seminar during August 2014.
	Department of Public Administration, English, Tourism and Travel Management sent proposals to UGC to organise a Workshop during 2014.
To send the students for selection in Study Abroad Programme	<p>Seven of our college students got selected for Study Abroad Programme sponsored by Tamil Nadu State Council for Higher Education. They did their final semester in various universities in UK from 9-1-2014 to 21-6-2014.</p> <ol style="list-style-type: none"> <li>1. Saroan Jemima – Psychology</li> <li>2. Nivethitha – Botany</li> <li>3. Sugnaya – History</li> <li>4. Reeja – History</li> <li>5. Karunya – Mathematics</li> <li>6. Anbarasu – Zoology</li> <li>7. Sivaraj – Geography</li> </ol>
To depute faculty members to attend Faculty improvement programmes.	Deputed 5 faculty members to attend Faculty improvement programmes organized by UGC.
To depute faculty to Orientation/Refresher courses.	Deputed 37 faculty members to attend Refresher courses and 7 faculty members to attend Orientation programmes conducted by the UGC-ASC of various universities.
To organize Personality/Career Development Programmes for students.	<p>Organized personality/career development programmes in various departments.</p> <ul style="list-style-type: none"> <li>➤ Commerce department organized a lecture in the title “Career Counselling programme on Chartered Accountancy Course” on 5-8-2013.</li> <li>➤ A Lecture on “Scope of Statistics in TNPSC” was organized by the department of Statistics on 25-2-2014.</li> <li>➤ Botany department organized a lecture on “Women Welfare” on 8-3-2014.</li> <li>➤ An awareness lecture on Suicidal Prevention was organized by the department of Psychology.</li> </ul>
To plan extension activities to reach out to the community	<p>Various extension activities were carried out by the departments as well as through NSS</p> <ol style="list-style-type: none"> <li>1. Conducted cleaning work on 28-08-13 in School, Library and Planted trees at Nallichettipalayam village, Mettupalayam Road.</li> <li>2. On 24-09-13, visited orphanage at Pathuvampalli and conducted cleaning work at different places</li> <li>3. Conducted AIDS awareness rally on 1-12-2013 from Sarathambal temple to Coimbatore Collector Office.</li> <li>4. One Day Camp at Central Prison on 09-01-14.</li> <li>5. Participated in the Voters Awareness programme on 25-01-14.</li> <li>6. Special Camp from 26.01.14 to 01.02.14 at Vatakkalur Village.</li> <li>7. Participated in a Rally about the Sexual Harassment against the Female Children on 19-02-2014.</li> </ol>

To organize National and International Conferences	Department of English organized a National Seminar sponsored by UGC. Department of Chemistry organized a National Seminar sponsored by UGC. Department of Travel and Tourism Management organized a State Level Seminar sponsored by Govt. of Tamil Nadu.
To plan co-curricular and extracurricular activities	Thirukkural Club, ECO Club, Meditation Club, Cultural Club and Health Club are formed to conduct the social activities.

### Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

A. Encourages conducting seminars and workshops.
B. Encourages the faculty members and students to participate in seminars, workshops.
C. Encourages the faculty members to apply for Minor and Major projects.
D. Motivates the faculty members to apply for M.Phil and Ph.D and publish their research papers in refereed journals.

#### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	2	7	-	-
Outlay in Rs. Lakhs	14.514	82.808	-	-

#### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	3	7	4	-
Outlay in Rs. Lakhs	4.10	6.28	2.90	-

#### 3.4 Details on research publications

	International	National	Others
Peer Review Journals	104	62	6
Non-Peer Review Journals	23	3	-
e-Journals	45	5	-
Conference proceedings	21	16	1

#### 3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other Organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	1-4 yrs	UGC – Rs. 64,42,200 DST – Rs.42,00,000 TNSCST – Rs.2,00,000 ICSSR – Rs.5,00,000	1,13,42,200	78,02,600
Minor Projects	1-2 yrs	UGC	13,95,170	8,96,170
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects <i>(other than compulsory by the University)</i>	1 yr	TANSCHE	1,36,000	1,20,000
Any other(Specify)	-	-	-	-
Total	-	-	Rs. 1,28,73,370	Rs.88,18,770

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST   
DPE  DBT Scheme/funds

3.9 For colleges Autonomy  CPE  DBT Star Scheme   
INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Department

Level	International	National	State	University	College
Number	-	3	-	-	-
Sponsoring agencies	-	UGC , TN GOVT	-	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From funding agency  From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	22
	Granted	22
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College
3	2	-	-	-	1	-

3.18 No. of faculty from the Institution   
who are Ph.D. Guides and

Students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF       SRF       Project Fellows       Any other

3.21 No. of students Participated in NSS events:

University level	<input type="text" value="400"/>	State level	<input type="text" value="-"/>
National level	<input type="text" value="-"/>	International level	<input type="text" value="-"/>

3.22 No. of students participated in NCC events: :      366

3.23 No. of Awards won in NSS:

University level	<input type="text" value="-"/>	State level	<input type="text" value="-"/>
National level	<input type="text" value="-"/>	International level	<input type="text" value="-"/>

3.24 No. of Awards won in NCC:      -NA-

3.25 No. of Extension activities organized

University forum	<input type="text" value="-"/>	College forum	<input type="text" value="5"/>	
NCC	<input type="text" value="10"/>	NSS	<input type="text" value="15"/>	Any other <input type="text" value="10"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social

Responsibility

Extension:

NSS : Conducted the Breast Cancer Awareness programme along with Ramakrishna Hospital.

World Vision Day was celebrated along with Lotus Eye Hospital

YRC : EYE Camp was organized with VASAN EYE Care and Lotus Eye Hospital.

Tree Saplings was planted along with SIRUTHULI organization.

## Criterion – IV

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	14.5 Acre	-	-	14.5 Acre
Class rooms	80	-	-	80
Laboratories	15	-	-	15
Seminar Halls	5	-	-	5
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.	-	-	-	-
Value of the equipment purchased during the year (Rs. in Lakhs)	-	-	-	-
Others (Auditorium)	-	-	-	-

#### 4.2 Computerization of administration and library

The central library is automated and OPAC is provided to know the availability of books easily.

#### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	44,942	4,92,178	985	2,22,391	45,927	7,14,529
Reference Books	28,248	1,15,838	3,399	1,03,244	31,647	2,19,082
e-Books	200	-	20	-	220	-
Journals	187	4,825	21	6,670	208	11,495
e-Journals	2	-	-	-	2	-
Digital Database	81	-	40	-	121	-
CD & Video	143	-	10	-	153	-
Others (specify)	12	5,095	-	-	12	5,095
General Books	7622		22	3,500	7644	
Magazine	10		-		10	



#### 4.4 Technology up-gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	250	5	15	1	-	1	22	-
Added	50	1	-	-	-	-	1	-
Total	300	6	15	1	-	1	23	-

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

Access to internet is provided to all faculties and students free of cost.

Students make use of the computers in the Laboratory for Preparation of records, presentations for seminars and projects.

Research Scholars are provided with computer and internet facility at Laboratory.

Faculty members are provided computer in each department.

#### 4.6 Amount spent on maintenance in lakhs :

i) ICT

Rs.3,27,325

ii) Campus Infrastructure and facilities

Rs.2,50,000

iii) Equipments

Rs.22,37,320

iv) Others

Rs.2,75,000

**Total :**

Rs.30,89,645

## Criterion – V

### 5. Student Support and Progression

#### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Single window Admission Counselling for UG students.
- Admission Counselling for Higher studies.
- Orientation programme at the beginning of the academic year
- Tutor ward monitoring system to take care of all aspects like attendance, discipline, counselling etc.
- Career counselling for placements
- Bridge courses for Non-Mathematics and Non-Computer science students.
- Remedial coaching classes for weak students
- Invited Talk by the experts from various discipline.
- Personal counselling through a professional counsellor.
- To improve communication skill and personality development regular classes through Soft Skill Development Cell.
- Govt Scholarships for BC, MBC & SC/ST students.
- Scholarships for economically backward students through Private Agencies.
- RJNF/UGC Scholarships PhD Research Scholars.
- Parents teachers meeting is organized if needed.
- Abroad Study programme sponsored by Govt. of Tamil Nadu.

#### 5.2 Efforts made by the institution for tracking the progression

- Various Committees monitor the progress of the activities.
- Internal audit conducted and monitored.
- The placement cell regularly conducts training programmes and arranges campus interviews and also deposes students to off-campus drives.
- Academic Registers are maintained to monitor the progress of the students.
- Various Scholarships are offered and updated the status through online.

5.3 (a) Total Number of students	UG	PG	Ph. D.	Others
	4120	997	270	-

(b) No. of students outside the state

(c) No. of international students

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
1410	1002	32	2648	193	5285	1455	940	30	2747	215	5387

Women	No	%	Men	No	%
	2047	38		3340	62

Demand ratio : 1:1.6

Dropout % : 10%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- Free Coaching Classes for Employment sponsored by Employment Office, Govt. of Tamil Nadu.
- Free Coaching for Civil Service Examination organized by Department of Political Science

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET	<input type="text" value="4"/>	SET/SLET	<input type="text" value="10"/>	GATE	<input type="text" value="-"/>	CAT	<input type="text" value="-"/>
IAS/IPS etc	<input type="text" value="-"/>	State PSC	<input type="text" value="-"/>	UPSC	<input type="text" value="-"/>	Others	<input type="text" value="-"/>

5.6 Details of student counselling and career guidance

- Each class is taken care by class tutor and interact with the students regularly regarding the personal and academic issues of students.
- Student counselling is conducted often.
- Seminars are given to enrich students knowledge
- Career Orientation programmes are conducted by inviting experts from various disciplines.
- Regular communication and aptitude classes through Soft Skill Development Cell.
- National level workshop on campus to corporate was organised to make the students corporate ready.

No. of students benefitted

350

### 5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
17	2456	156	45

### 5.8 Details of gender sensitization programmes

Participated in Awareness programme on Anti-Sexual Harassment against Female students.

### 5.9 Students Activities

#### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level

No. of students participated in cultural events

State/ University level  National level  International level

#### 5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports :

State/ University level  National level  International level

Cultural:

State/ University level  National level  International level

### 5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	-	-
Financial support from government	2963	1,22,54,283
Financial support from other sources	-	-
Number of students who received International/ National recognitions	7	-

### 5.11 Student organised / initiatives

Fairs :

State/ University level  National level  International level

Exhibition:

State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: Nil

## Criterion – VI

### **6. Governance, Leadership and Management**

#### 6.1 State the Vision and Mission of the institution

Vision

The college works with the vision of providing quality higher education to all sections of society.

Mission

The institution aims at providing quality education to the students of the downtrodden and weaker sections of the society, combined with the value based education, to ensure that they become the ideal citizens of the country. The skills needed to meet the global challenges are to be imparted.

#### 6.2 Does the Institution has a management Information System

Yes,

Admission System(Single Window), Library Mangement System, Exam Administration System , Employee Pay Roll System, and Scholarship Management system.

### 6.3 Quality improvement strategies adopted by the institution for each of the following:

#### 6.3.1 Curriculum Development

Once in three years the Board of Studies meeting will be conducted and the syllabus and curriculum is revised and updated.

#### 6.3.2 Teaching and Learning

- Chalk and Talk based Lecture method is usually followed in all courses.
- Lab classes are enhanced with PowerPoint presentations
- ICT oriented teaching
- Lesson plan is followed for Teaching
- Guest lectures, Seminars, Conferences, Workshop and Quiz are conducted to students on various topics to gain the cutting edge knowledge.
- Taken to industrial visits
- Language lab training is given to students to improve English language fluency
- Self study is encouraged in subjects like general awareness.

#### 6.3.3 Examination and Evaluation

UG Theory (Core, Allied, Skill Based & Value Education) :

External – 75 Marks;

Internal – 25 Marks (Best one, out of two CIA tests)

UG Practicals:

External – 60 Marks;

Internal – 40 Marks (Best one, out of two tests – 15 Marks; Observation and Experiments – 20 Marks; Record – 5 Marks)

PG Theory (Core & Electives) :

External – 75 Marks; Internal – 25 Marks (Best one out of two CIA tests)

PG Practicals:

External – 60 Marks;

Internal – 40 Marks (Best one, out of two tests – 15 Marks; Observation and Experiments – 20 Marks; Record – 5 Marks)

Evaluation UG: Minimum pass mark is 40

(40 Marks inclusive of both internal and Externals and 30 Marks in externals is mandatory)

Evaluation PG: Minimum pass mark is 50

(50 Marks inclusive of both Internal and Externals and 38 Marks in externals is mandatory)

#### 6.3.4 Research and Development

Faculty members presented and published papers in National and International Conferences.  
The research committee meets periodically and discusses the research avenues of the various disciplines.  
Faculty members are working in various research projects funded by UGC, Govt. of TN, etc.  
Students are motivated to present articles in seminars and conferences and publish in journals.  
Faculty members are actively participated and member in various professional bodies.  
Faculty members obtained different patent in their respective subject areas.

#### Library:

- Library is open from 9.00 to 5.00 pm on all working days.
- Recent collections of books, Journals, Magazines, e-Books
- Library is equipped with digital library and e-Journals.
- Reprographic facility and print out facility are available.

#### ICT

- All departments have computers with internet facility
- LCD projector is fixed in Labs and seminar hall.
- Computer Labs and departments are equipped with general as well as domain specific software for quality teaching.

Based on the workload and administrative work human resources are planned.

- Recruitment, selection, orientation, training and development with best compensation and benefits is provided to the faculty members.
- Responsibilities and accountability of faculty and HODs are clearly defined.
- Faculty grievance redressal committee takes up the problems of faculty to higher ups if necessary.

#### 6.3.7 Faculty and Staff recruitment

Faculty Recruitment is made by the Teacher's Recruitment Board (TRB) of Government of Tamil Nadu.

#### 6.3.8 Industry Interaction /Collaboration

South Decato University, USA – Academic Research.

### 6.3.9 Admission of Students

- Applications are available in the college office and college website a week before the publication of results.
- Filled-in Applications are received and processed.
- The separate rank list for Tamil, English and major subjects is prepared and will be displayed in the college notice board and website.
- Proper communication has been send to the candidate regarding and counselling date and time.\
- A single window counselling system is followed and seats are filled as per community quota prescribed by the Tamil Nadu Government.

### 6.4 Welfare schemes for

Teaching	PF, Pension, Medical Insurance , Loan, Maternity Leave, Retirement Party celebration, Medical Leave and Earned Leave facilities.
Non teaching	PF, Pension, Medical Insurance , Loan, Maternity Leave, Retirement Party celebration, Medical Leave and Earned Leave facilities.
Students	Scholarship, Insurance, Counselling, Awards to Rank Holders, personality development programmes, Health awareness programmes.

6.5 Total corpus fund generated

-NIL-

6.6 Whether annual financial audit has been done

Yes  No

6.7 Whether Academic and Administrative Audit (AAA) have been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	NAAC	Yes	IQAC and various Committees
Administrative	No	-	Yes	College Committee



6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes      Yes  No

For PG Programmes      Yes  No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

NA

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NA

6.11 Activities and support from the Alumni Association

- Department wise Alumni meeting are conducted frequently.
- College Alumni Association has been actively participating in the development of college infrastructure.
- Providing Water facility.
- Maintaining rest rooms and campus cleaning.
- Renovated canteen for staff and students.
- Offering placements for outgoing students.

6.12 Activities and support from the Parent – Teacher Association

N/A

6.13 Development programmes for support staff

Basics of computer and internet training programme was conducted for non-teaching staff members.

#### 6.14 Initiatives taken by the institution to make the campus eco-friendly

- |   |
|---|
| <ul style="list-style-type: none"> <li>• Rain water harvesting</li> <li>• Campus Cleaning</li> <li>• Planting saplings in and around the campus</li> <li>• Eco club of college has beautified the campus with the help of NSS volunteers.</li> <li>• Electricity using Solar energy.</li> </ul> |
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### Criterion – VII

#### 7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Eminent personalities of our Alumni are invited to address the students that help to improve their confidence level.
- Our faculty members from the department of Zoology are obtained patent rights for their innovations.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Plan of Action	Achievements
To send proposals for financial assistance to the funding agencies	Department of Statistics sent proposal to UGC to organise a National level seminar during August 2014.
	Department of Public Administration, English, Tourism and Travel Management sent proposal to UGC to organise a Workshop during 2014.
To send the students for selection in Study Abroad Programme	Seven of our college students got selected for Study Abroad Programme sponsored by Tamil Nadu State Council for Higher Education. They did their final semester in various universities in UK from 9-1-2014 to 21-6-2014. <ol style="list-style-type: none"> <li>1. Saroan Jemima – Psychology</li> <li>2. Nivethitha – Botany</li> <li>3. Sugnaya – History</li> <li>4. Reeja – History</li> <li>5. Karunya – Mathematics</li> <li>6. Anbarasu – Zoology</li> <li>7. Sivaraj – Geography</li> </ol>
To depute faculty members to attend Faculty improvement programmes.	Deputed 5 faculty members to attend Faculty improvement programmes organized by UGC.
To depute faculty to Orientation/Refresher courses.	Deputed 37 faculty members to attend Refresher courses and 7 faculty members to attend Orientation programmes conducted by the

	UGC-ASC of various universities.
To organize Personality/Career Development Programmes for students.	Organized personality/career development programmes in various departments. <ul style="list-style-type: none"> <li>➤ Commerce department organized a lecture in the title “Career Counselling programme on Chartered Accountancy Course” on 5-8-2013.</li> <li>➤ A Lecture on Scope of Statistics in TNPSC was organized by the department of Statistics on 25-2-2014.</li> <li>➤ Botany department organized a lecture on “Women Welfare” on 8-3-2014.</li> <li>➤ An awareness lecture on Suicidal Prevention was organized by the department of Psychology.</li> </ul>
To plan extension activities to reach out to the community	Various extension activities were carried out by the departments as well as through NSS <ol style="list-style-type: none"> <li>1. Conducted cleaning work on 28-08-13 in School, Library and Planted trees at Nalichettipalayam village, Mettupalayam Road.</li> <li>2. On 24-09-13, visited orphanage at Pathuvampalli and conducted cleaning work at different places</li> <li>3. Conducted AIDS awareness rally on 1-12-2013 from Sarathambal temple to Coimbatore Collector Office.</li> <li>4. One Day Camp at Central Prison on 09-01-14.</li> <li>5. Participated in the Voters Awareness programme on 25-01-14.</li> <li>6. Special Camp from 26.01.14 to 01.02.14 at Vatakkalur Village.</li> <li>7. Participated in a Rally about the Sexual Harassment against the Female Children on 19-02-2014.</li> </ol>
To organize National and International Conferences	Department of English organized a National Seminar sponsored by UGC. Department of Chemistry organized a National Seminar sponsored by UGC. Department of Travel and Tourism Management organized a State Level Seminar sponsored by Govt. of Tamil Nadu.
To plan co-curricular and extracurricular activities	Thirukkural Club, ECO Club, Meditation Club, Cultural Club and Health Club are formed to conduct the social activities.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

Regular Free Coaching classes for Civil Service examinations in the Campus.  
The 100% external evaluation in examination system.

7.4 Contribution to environmental awareness / protection :

Using Solar energy for electricity.

Planting saplings in every auspicious occasions and maintaining Green Campus.

Dengue awareness Rally.      1

7.5 Whether environmental audit was conducted?      Yes       No

7.6 Any other relevant information the institution wishes to add. (For example SWOT Analysis)

1. Higher Education Department of Tamil Nadu Government selected 25 students from the Government College of Tamil Nadu for Study in Abroad Programme. Among the 25 students, seven students were selected from various discipline of our college.

### **8. Plans of institution for next year**

- To organize more programmes through department association.
- To establish old students association in each department.
- To increase the number of research publications in reputed/peer-reviewed journals.
- To encourage the faculty members to produce more patents.
- To organise more placement related programmes through placement cell/Soft Skill centre..

## **FEEDBACK ANALYSIS**

### **Student's feedback**

- To include more number of placement training programmes.
- To organize workshops/seminars/conferences.
- To enhance the rest room facilities for both boys and girls.

### **Alumni's feedback**

- To increase the usage of ICT facilities.
- To offer the coaching classes for TNPSC group exams.

### **Parent's feedback**

- To arrange the tutor-parent meeting at regular intervals.
- To increase the number of occupants in the hostel.