SELF STUDY REPORT

FOR

4th CYCLE OF ACCREDITATION

GOVERNMENT ARTS COLLEGE (AUTONOMOUS)

GOVERNMENT ARTS COLLEGE ROAD, COIMBATORE - 641 018.
641018
www.gacbe.ac.in/

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

The Government Arts College (Autonomous) Coimbatore is more than 167 years old and is situated in the heart of Coimbatore city. The beginning was humble. What started as a vernacular school in 1852 grew from strength to strength. Today, there are 5000 learners, mosly from rural areas, working class and weaker sections of society. Besides, female students constitute more than 30%. The institution was conferred Autonomous Status during the year 1987-88. The primary aim of the institution is to provide quality education, with focus on the learners from downtrodden sections of society.

The college offers 22 Under- Graduate programmes, 21 Post-Graduate programmes, 15 M.Phil. (Full Time/Part Time) programmes and 15 Ph.D.(Full Time/Part Time) programmes. AICTE programme MCA is available based on the needs of the learner community. The faculty comprises of a total of 253 staff members of whom 216 hold Ph.D. Degrees. Many others are undergoing Ph.D. Part-Time programmes in the respective disciplines.

In 2009, the college was accredited with ‘A’ Grade by NAAC and in 2013 re-accredited with 3.49 point (‘A’ Grade). Admissions to the college are coveted by students due to the exceptional guidance offered by highly qualified teaching faculty. The ultimate aim of education is to make a person knowledgeable and well informed and offer him/her good life skills one can earn one’s livelihood and also contribute to the betterment of society. In todays’s world it would certainly be myopic to look at any educational programme purely from the job placement point of view. College that would ensure long term benefit such as sustainability rather than a short term promise of job placement should be chosen. Government Arts College (Autonomous), Coimbatore has been known for its quality education not only pertaining to academics but also overall personality development of the students.

The admissions are carried out strictly in accordance with norms stipulated by the Government of Tamil Nadu. Students from Most Backward Class, Backward Class, Scheduled Caste, Scheduled Tribe, Sportspersons category, Differently Abled category and children of Ex-servicemen category are admitted as per Government – allocated quota.

Vision

Vision:

To facilitate leadership among the students enabling them to be genuinely other centered, proactively enthusiastic and spiritually and socially motivated towards personal, group and social liberation. To provide quality, integral education which is life, vocation and career oriented. To work towards the integrity of creation through being conscious of and alert to the state of devastation and destruction of creation and serious perils that humankind is plunged into. We promote programmes / movements that foster inter-connectedness, kinship and eco-justice. To recognize the advantage of using modern tools and technological innovations for teaching-learning and governance and its visible impact in empowering students.

- The institutional vision is to impart quality general education combined with technology at levels to the

downtrodden and the weaker sections of the society by admitting SC, ST, MBC and BC students as per the reservation policy of the Government of Tamil Nadu and the mission is to develop in them a capacity to identify their own potential and to form a holistic personality to ever promote national integration.

- To be specific the college seeks

1. To provide quality higher education at all times with the changing global context for a meaningful and self-supporting life to the downtrodden and economically weaker sections of all society.
2. To provide value based education to inculcate healthy attitude and ethical values to the students so as to become good citizens of the country.
3. To impart life skills, soul skills, personal skills and social skills that ensures productivity and confidence to meet the global challenges and generate competencies in all areas of life public and private.
4. To encourage quality research, useful for the development of the society and the country.

- These goals and objectives are made known to the various stakeholders by prominently displaying them in the college campus and also in the college website.

Mission

Mission:

Preference for economically challenged and marginalized students to binary them to the main stream. The education to inculcate holistic education. Transforming the self the society. Sense of community and net working. Inculcating inter-religious harmony.

If training the staff to go beyond the academic requirements and inculcate in the students the follow.

- Intellectual curiosity.
- Habits of systematic work.
- Aptitude for research.
- Potential to become a Deemed University. Could become an excellent centre for interdisciplinary and community oriented research. The College can take a lead role in integrating value based education and extension activities into the syllabus to mould students to fulfill the vision of the college. Ample scope for providing consultancy services.
- Resource mobilization from agencies apart from Government and UGC. Attracting international/ national faculty and students. Conventional programmes in the aid stream minimize employment opportunities. Restrictions in introducing new Skill Based Programmes affected employability. Limited freedom to exercise powers of Autonomy.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- There are 22 UG programmes and 21 PG programmes in the College. Among them, Computer related Programmes and Commerce related programmes are prominent ones. AICTE programme MCA is also offered.

- Out of 254 faculty members, 216 Doctoral Degree Holders and 29 M.Phil. Holders are serving in the College.
- Dedicated and competent faculty members to teach their subjects efficiently.
- Sufficient library facilities around 1 lakh books with updated edition of books and journals.
- Many faculty members have published in reputed journals and magazines (both national and international).
- Regular Alumni Meet once year has been conducted and feedback forms are collected from them.
- The Parent Teachers Association meetings are conducted Department-wise once a year and suggestions from parents are accepted.
- Very strong infrastructure on a sprawling is campus such as one four storeyed administrative block with computer labs Principals Office, COE office and classrooms.
- Sports facilities are available with many grounds for games like football, hockey, cricket, kabaddi, handball and throwball. There are facilities for indoor games like chess, carrom and tennicoit.
- There are 450 Computers with 6 Computer labs along with UPS facilities and internet facilities.
- The Government provides scholarships to the MBC, BC, SC and ST students.
- The College is regularly producing more first classes with distinctions.
- For class room teaching and power point presentation, LCDs are available in the college, and LCD is inbuilt in the Seminar Hall.
- For students' functions and activities there are 3 Seminar Halls which can accommodate around 400 students and a mega open air auditorium which can accommodate over 1,000 students.

Institutional Weakness

- As most of the students are from rural areas, their English Language and knowledge base very is low.
- More Faculty Development Programmes may be arranged to upgrade the quality of the faculty.
- Many more Student Development Programmes may be conducted to improve the quality of the students.
- Add-on Courses and Value Added Programmes may be introduced with the approval of the University.
- More faculty members may apply to curry out research for Research funds from UGC, FIST/DST, etc.
- As this is a Government Arts College the generation of revenue for maintenance of college is a difficult one.

Institutional Opportunity

- The Computer Science students in both UG and PG programmes have wide opportunities in India and abroad for IT jobs.
- The tutor-ward system is helpful to gain good counselling and guide the students properly.
- The Alumni of the college have greater opportunities to motivate the existing students by their suggestions and recommendations for recruitment.
- The internship training by the Science students and the industrial visits by the Commerce students provide an excellent platform to widen their knowledge and experience.
- Wide opportunities are awaiting to all the students to attend competitive examinations, Government examinations and Bank examinations.
- The Commerce students have great opportunities to work for Chartered Accountants and become Auditors.
- Students can utilize for their projects and internship the research facilities and libraries.
- The institution can grow further to the level of a University because of the strength of the faculty,

infrastructure, the quality of education and the being practiced.
- An autonomous institution is to be set up for communication studies and centre for innovative learning.
- The department of Tourism can be the best in south India due to its strategic location, Inter National Airport and interstate bus and railway station.
- Steps can be initiated to expand solar energy with help of the research students.
- The students are able to focus on skill development programmes with the employability need in mind.
- The college gives opportunity to bring the first generation learners to the main stream of education

Institutional Challenge

- Transfer of faculty members on promotion frequently is a big problem today.
- The inventions of technology and electronic gadgets have a negative impact on students' attitude and morals.
- The Departments find it difficult to raise funds for the conduct of seminars and Faculty Development Programmes.
- There is a wide gap between slow learners and advanced learners.
- It is difficult for the girl's students to meet the cultural challenges.
- It is challenging to convince parents to allow their girl's student the move out of the city.
- It is difficult to cater 80% of student with average in the college.
- As this is Government College it is difficult to get funds from non-government agencies.
- It is difficult to get placement for students in a restricted environment.
- It is difficult to attract national and international programmes.
- It is difficult to bridge the gap between slow learners and advance learners.
- Teachers face stress due to the increased administrative work related to academic activities leading quality deterioration.
- It is difficult to curtail community outreach programmes for want of time.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

As the college is Autonomous, the curriculum for all the regular academic programmes is framed by the College. The college has freedom to develop curriculum for any course. The college can initiate any value added programmes and soft skill programmes. The feedback forms are regularly collected from final year students and they are collectively analyzed at the end of the programmes. The Parent Teachers Association Meetings and Alumni meetings have been conducted regularly every year in the college campus. The Parents and Alumni offer suggestions to the College for improvement and the development of the College. Feedback forms are collected from them and the College takes steps following their suggestions sincerely.

Today, the technological advancement is fast and updated in the field of Computer Science and Computer Applications. There are two Computer labs with latest Computers. Internet facility is made available at the Library, Computer labs and teaching departments. The

Computers with LCD projectors have been used for effective academic delivery. Basics of Computer Science

are imparted to enable the graduates to become familiar with the fundamentals of the Computers to enhance the employability with the help of Computer Literacy Programmes (CLP) which is optional.

Obtaining feedback is a healthy practice in the institution. Feedback is collected throughout the year. Students are informed about the system and are encouraged to give their responses regularly. Students' assessment of faculty performance in each department is carried out at the end of each semester.

Teaching-learning and Evaluation

The institution provides a well-framed prospectus along with the Application Form. The leaflet has all the academic and administrative information, financial aspects, infrastructural facilities, hostel facilities for both boys and girls, etc., related to admission process. Single Window System is followed for UG admission. An Admission Committee monitors the admission process. The Controller's Office is in-charge of admission. Optical Mark Register (OMR) Application Form is issued to speed up the process and maintain accuracy. The admission to the professional programme is subject to approval by AICTE and Bharathiar University. For Research Programmes, the minimum eligible pass percentage is 55 in the concerned subject.

Though the College is located in the heart of Coimbatore city, it provides access to students from rural areas and downtrodden. The students who belong to SC/ST/OBC communities are admitted into various programmes as per the reservation norms fixed by the Government of Tamil Nadu. Women candidates are admitted as per Government norms to UG, PG and research programmes, ensuring equal opportunity and natural justice. Candidates with partial physical or visual impairment are accommodated into their desired stream of programme. The admission policy of the college provides room for pursuit of education to any eligible prospective students (2% for physically disabled and 1 % for visually challenged). There is reservation for students belonging to economically weaker sections of the society as per Government under the same is followed for admission. Teachers attended a number of refresher and orientation courses and national and international academic programmes.

Research, Innovations and Extension

Research is a significant activity of the college. Two-thirds of the faculty members (216) are Ph.D. holders. Almost all of them are guiding M.Phil. and Ph.D. scholars. The institution offers programmes for students in the disciplines of Tamil, English, Commerce, Computer Science, Physics, Chemistry, Botany, Zoology, Geography, History and Economics. The institution recommends students to organizations/industries for carrying out project works. The institution allows the researchers to use freely the library, laboratory and internet facilities.

A Research Committee has been constituted to motivate, facilitate and monitor research activities. The activities of the Research Committee are to tap the sources of funds from the Government of Tamil Nadu and the UGC, ICSSR, ICSR, DST, etc. to promote research. The college permits school and college teachers to carry out part-time research. Research topics are included in the syllabus content of the PG programmes so that the PG students are encouraged to pursue research project in future.

The institution organizes a large number of outreach programmes for the benefit of all the stakeholders. They include workshops, training/awareness programmes/field camps, extension lectures, adoption of village, exhibitions, endowment lectures and survey programmes in the vicinity of the village. The

outreach programmes undertaken by the students are considered as part of the field work.

Extension activities are performed by students/faculty that fall outside the realm of the normal curriculum of University education. The college promotes active participation of the students and the faculty in extension activities of NSS, YRC and other NGOs.

Infrastructure and Learning Resources

The college is situated in the heart of the city in an area of 13.6 acres. There are many Blocks with respective Departments, Staff rooms, Laboratories and toilet facilities. The Central Administrative Block contains the Principal's room, College office and Controller's office. The Departments have separate Blocks such as Mathematics Block, New Hall Block, Geography and Auditorium Block, Computer Science Block, Library Block, Ladies Rest room Block and Tamil Medium Block.

There is an InfoTech Room to conduct seminars and an auditorium to accommodate nearly 700 persons. There is a common complex with wash and other facilities for women students and staff. As the college is functioning on two shifts, the facilities can be used by all the students. Still there is a proposal to construct some more buildings in the near future.

Almost all the classrooms are big enough to accommodate co-curricular activities like meetings, seminars and workshops. If the strength is unwieldy, there is a big auditorium to accommodate more than 700 persons at a time. There are parallel bars, pull up bars and running track available. The NCC cadets can comfortably perform drills and march pasts in the ground and the pathways. The Departments of Physics, Chemistry, Botany, Zoology, Geography and Computer Science have well equipped laboratories to carry out the PG and Research programmes leading to the award of M.Phil. and Ph.D. Degrees. Every Department of this institution has its Computer facilities for departmental work. The faculty members are facilitated to prepare Computer Aided teaching/learning materials.

Student Support and Progression

The admission work is processed by the departments concerned. Right from the date of admission, the students come under the supervision of the faculty and the Head of the Department concerned. The students are being directly supervised under the assigned teacher who is labelled as the tutor. The tutors personally interact with the students on a one to one to one basis and take care of their academic and personal problems. Whenever there is a problem the teacher concerned takes remedial measures. Thus, the institution monitors the student progression till the successful completion of the programme.

SC/ST students are given free scholarships, free hostel facilities, exemption from paying examination fees, etc. The differently abled students (physically handicapped students) are given comfortable class rooms. The visually challenged candidates are guided by scribes during written examinations. Students are trained to attend interviews by conducting programmes in Spoken English, Communication Skills, Personality Development, Time Management and Human Relations through the Placement Cell. The library subscribes several employment magazines and journals to help the students develop their knowledge.

Newspaper cuttings are pasted everyday on the Notice Boards, informing the students about different recruitments and admission notices regarding different institutions in India. Every year many companies

conduct placement tests to the students, selected the deserving students and handover the call letters. A lot of students participate and win accolades at the International state level in both arts and culture items and in sports and games. Also the college organizes various association meetings.

Governance, Leadership and Management

The institution aims at providing quality education to the students of the downtrodden and weaker sections of the society combined with a value based education to become good citizens of the country, imparting skills needed to meet the global challenges and to encourage quality research useful for the development of the society and the country.

The Principal is the Head of the institution. Various academic and administrative units are functioning under her leadership. The Principal is appointed by the Government of Tamil Nadu by promotion and transfer. She virtually heads all the Committees in the campus like Academic Council, Sports and NSS activities.

The College Council is the decision making body. The Council is headed by the Principal. The decisions made by this Council are passed on to Heads of all Departments and through them the faculty members are involved in both decision making and in the implementation process.

The meeting of different statutory bodies are held atleast once a year. But if there is necessity, the meeting will be convened at short notice and resolutions will be passed. The Board of Studies meeting is held atleast once a year. But Academic Council meeting will be conducted atleast once a year. Budget proposal every year is prepared and sent to the Government of Tamil Nadu in connection with new constructions, maintenance, purchase, salary for teaching and non-teaching, funds for TA/DA and electricity bill. The sanction is in the hands of the Government of Tamil Nadu.

Institutional Values and Best Practices

The College contributes to national development, fostering global competencies among the students, inculcating value system among the students, promoting a value system to use technology aiming for excellence. IQAC Cell has been constituted to affirm quality assurance. The Internal Audit evaluates the whole system in the College. The College Academic Council reviews the Internal Audit reports on performance of the departments, process performance and product conformity, primitive and corrective action taken, etc.

As this is a co-educational institution, it sensitizes its staff and students regarding their general inclusion. Right measures are taken to do away with gender injustice and wrong attitude to women. The routine works carried out in the college produce all sorts of solid waste like paper, plastics, glass, metals and food. The waste is segregated at each level and the sweepers in the college collect the waste daily and heap them in a big dustbin and later dispose them to the corporation workers. The wastes are taken to the dumping yard which is provided by the Corporation.

The main water sources of the college are borewells and corporation water supply. Other than judicious use, the only way of conserving water is rain water harvesting. Rain water which drains from the roof of the college building are charged into specially built, gravel filled underground tanks which ultimately replenish the ground water and in turn rejuvenate the aquifers.

NAAC

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	GOVERNMENT ARTS COLLEGE (AUTONOMOUS)
Address	Government Arts College Road, Coimbatore - 641 018.
City	COIMBATORE
State	Tamil Nadu
Pin	641018
Website	www.gacbe.ac.in/

Contacts for Communication					
Designation	**Name**	**Telephone with STD Code**	**Mobile**	**Fax**	**Email**
Principal	K CHITRA	0422-2222212	9443274469	0422-2220572	mail@gacbe.ac.in
Associate Professor	M M SUDHEER MOHAMMED	-	8667323731	-	sudheerbotany@gacbe.ac.in

Status of the Institution	
Institution Status	Government

Type of Institution	
By Gender	Co-education
By Shift	Day Evening

Recognized Minority institution	
If it is a recognized minroity institution	No

Establishment Details	
Date of Establishment, Prior to the Grant of 'Autonomy'	01-06-1852
Date of grant of 'Autonomy' to the College by UGC	01-06-1987

University to which the college is affiliated		
State	**University name**	**Document**
Tamil Nadu	Bharathiar University	View Document

Details of UGC recognition		
Under Section	**Date**	**View Document**
2f of UGC	01-11-1956	View Document
12B of UGC	01-06-1987	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	**Recognition/Approval details Institution/Department programme**	**Day,Month and year(dd-mm-yyyy)**	**Validity in months**	**Remarks**
AICTE	View Document	25-04-2019	12	

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	**Address**	**Location***	**Campus Area in Acres**	**Built up Area in sq.mts.**
Main campus area	Government Arts College Road, Coimbatore - 641 018.	Urban	13.6	55037.24

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	**Name of Programme/Course**	**Duration in Months**	**Entry Qualification**	**Medium of Instruction**	**Sanctioned Strength**	**No.of Students Admitted**
UG	BA,Defence Studies	36	PLUS TWO	English	48	47
UG	BA,Economics	36	PLUS TWO	English,Tamil	150	146
UG	BA,English	36	PLUS TWO	English	96	91
UG	BA,History	36	PLUS TWO	English + Tamil	90	90
UG	BA,Political Science	36	PLUS TWO	English + Tamil	90	89
UG	BA,Public Administration	36	PLUS TWO	English	48	48
UG	BA,Tamil	36	PLUS TWO	Tamil	96	91
UG	BA,Tourism And Travel Management	36	PLUS TWO	English	60	59
UG	BSc,Botany	36	PLUS TWO	English + Tamil	57	56
UG	BSc,Chemistry	36	PLUS TWO	English + Tamil	66	66
UG	BSc,Computer Science	36	PLUS TWO	English	72	72
UG	BSc,Geography	36	PLUS TWO	English + Tamil	58	57
UG	BSc,Mathematics	36	PLUS TWO	English + Tamil	108	103
UG	BSc,Physics	36	PLUS TWO	English + Tamil	67	67
UG	BSc,Psychology	36	PLUS TWO	English	48	47

UG	BSc,Statistics	36	PLUS TWO	English	55	55
UG	BSc,Zoology	36	PLUS TWO	English + Tamil	84	81
UG	BBA,Business Administration	36	PLUS TWO	English	66	65
UG	BCom,Commerce	36	PLUS TWO	English	120	110
UG	BCom,Commerce Computer Application	36	PLUS TWO	English	60	60
UG	BCom,Commerce	36	PLUS TWO	English	60	55
UG	BSc,Information Technology	36	PLUS TWO	English	48	43
PG	MA,Economics	24	BA	English	30	26
PG	MA,English	24	BA	English	22	22
PG	MA,History	24	BA	English	30	21
PG	MA,Political Science	24	BA	English	25	14
PG	MA,Public Administration	24	BA	English	25	14
PG	MA,Tamil	24	BA	Tamil	40	26
PG	MTTM,Tourism And Travel Management	24	BA	English	20	19
PG	MSc,Botany	24	B Sc	English	20	19
PG	MSc,Chemistry	24	B Sc	English	24	22
PG	MSc,Computer Science	24	B.Sc	English	48	43

PG	MSc,Geography	24	B.Sc	English	25	23
PG	MSc,Mathematics	24	B. Sc	English	36	35
PG	MSc,Physics	24	B. Sc	English	24	24
PG	MSc,Psychology	24	B. Sc	English	18	18
PG	MSc,Statistics	24	B. Sc	English	18	18
PG	MSc,Zoology	24	B. Sc	English	24	22
PG	MA,Business Administration	24	B. A	English	40	6
PG	MCom,Commerce	24	B. Sc	English	36	30
PG	MCom,Commerce Computer Application	24	B. Sc	English	60	49
PG	MSc,Information Technology	24	B.Sc	English	48	37
PG	MCA,Master Of Computer Application	36	B. Sc	English	36	6
Doctoral (Ph.D)	PhD or DPhil,Economics	60	M. A.	English	40	15
Doctoral (Ph.D)	PhD or DPhil,English	60	M. A	English	74	74
Doctoral (Ph.D)	PhD or DPhil,History	60	M. A		42	42
Doctoral (Ph.D)	PhD or DPhil,Public Administration	60	M. A	English	16	13

Doctoral (Ph.D)	PhD or DPhil,Tamil	60	M. .A.	Tamil	50	50
Doctoral (Ph.D)	PhD or DPhil,Botany	60	M. Sc.	English	40	21
Doctoral (Ph.D)	PhD or DPhil,Chemistry	60	M.Sc	English	20	20
Doctoral (Ph.D)	PhD or DPhil,Computer Science	60	M. Sc	English	40	40
Doctoral (Ph.D)	PhD or DPhil,Geography	60	M. Sc	English	40	17
Doctoral (Ph.D)	PhD or DPhil,Mathematics	60	M. Sc	English	40	28
Doctoral (Ph.D)	PhD or DPhil,Physics	60	M. Sc	English	32	18
Doctoral (Ph.D)	PhD or DPhil,Psychology	60	M. Sc	English	52	21
Doctoral (Ph.D)	PhD or DPhil,Statistics	60	M. Sc	English	30	13
Doctoral (Ph.D)	PhD or DPhil,Zoology	60	M. Sc	English	42	31
Doctoral (Ph.D)	PhD or DPhil,Commerce	60	M. Com	English	50	41
Pre Doctoral (M.Phil)	MPhil,Economics	12	M. A	English	80	13
Pre Doctoral (M.Phil)	MPhil,English	12	M. A	English	74	74
Pre Doctoral (M.Phil)	MPhil,History	12	M. A	English	14	14
Pre Doctoral (M.Phil)	MPhil,Public Administration	12	M. A	English	24	7
Pre Doctoral (M.Phil)	MPhil,Tamil	12	M. A	Tamil	50	21

Pre Doctoral (M.Phil)	MPhil,Botany	12	M. Sc	English	24	2
Pre Doctoral (M.Phil)	MPhil,Chemistry	12	M. Sc	English	20	4
Pre Doctoral (M.Phil)	MPhil,Computer Science	12	M. Sc	English	40	10
Pre Doctoral (M.Phil)	MPhil,Geography	12	M. Sc	English	25	9
Pre Doctoral (M.Phil)	MPhil,Mathematics	12	M.Sc	English	60	6
Pre Doctoral (M.Phil)	MPhil,Physics	12	M. Sc	English	20	5
Pre Doctoral (M.Phil)	MPhil,Psychology	12	M. Sc	English	22	10
Pre Doctoral (M.Phil)	MPhil,Statistics	12	M.Sc	English	30	4
Pre Doctoral (M.Phil)	MPhil,Zoology	12	M. Sc	English	30	5
Pre Doctoral (M.Phil)	MPhil,Commerce	12	M. Com	English	24	10

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0				50				228
Recruited	0	0	0	0	20	30	0	50	86	117	0	203
Yet to Recruit				0				0				25
Sanctioned by the Management/Society or Other Authorized Bodies				0				0				0
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit				0				0				0

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				89
Recruited	21	18	0	39
Yet to Recruit				50
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Technical Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				26
Recruited	8	8	0	16
Yet to Recruit				10
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	17	26	0	75	100	0	218
M.Phil.	0	0	0	1	2	0	8	15	0	26
PG	0	0	0	1	2	0	4	2	0	9

Temporary Teachers										
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	6	9	0	15
M.Phil.	0	0	0	0	0	0	9	2	0	11
PG	0	0	0	0	0	0	4	6	0	10

Part Time Teachers										
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	**Male**	**Female**	**Others**	**Total**
	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
Doctoral (Ph.D)	Male	172	0	0	0	172
	Female	267	1	0	0	268
	Others	0	0	0	0	0
Pre Doctoral (M.Phil)	Male	44	0	0	0	44
	Female	93	0	0	0	93
	Others	0	0	0	0	0
UG	Male	0	0	0	0	0
	Female	0	0	0	0	0
	Others	0	0	0	0	0
PG	Male	0	0	0	0	0
	Female	0	0	0	0	0
	Others	0	0	0	0	0

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Provide the Following Details of Students admitted to the College During the last four Academic Years					
Programme		**Year 1**	**Year 2**	**Year 3**	**Year 4**
SC	Male	368	346	342	348
	Female	258	238	221	232
	Others	0	0	0	0
ST	Male	35	43	30	33
	Female	12	15	18	53
	Others	0	0	0	0
OBC	Male	791	819	786	687
	Female	591	538	572	475
	Others	0	0	0	0
General	Male	23	20	24	17
	Female	16	14	13	18
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		2094	2033	2006	1863

2.3 EVALUATIVE REPORT OF THE DEPARTMENTS

Department Name	Upload Report
Botany	View Document
Business Administration	View Document
Chemistry	View Document
Commerce	View Document
Commerce	View Document
Commerce Computer Application	View Document
Computer Science	View Document
Defence Studies	View Document
Economics	View Document
English	View Document
Geography	View Document
History	View Document
Information Technology	View Document
Master Of Computer Application	View Document
Mathematics	View Document
Physics	View Document
Political Science	View Document
Psychology	View Document
Public Administration	View Document
Statistics	View Document
Tamil	View Document
Tourism And Travel Management	View Document
Zoology	View Document

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3. Extended Profile

3.1 Program

Number of programs offered year-wise for last five years

2018-19	2017-18	2016-17	2015-16	2014-15
73	73	70	70	69

File Description	Document
Institutional Data in Prescribed Format	View Document

3.2 Students

Number of students year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
5429	5425	5256	5031	4952

File Description	Document
Institutional Data in Prescribed Format	View Document

Number of outgoing / final year students year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
1999	1888	1876	1843	1777

File Description	Document
Institutional Data in Prescribed Format	View Document

Number of students appeared in the examination conducted by the Institution, year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
5842	5621	5502	5284	5107

File Description	Document
Institutional Data in Prescribed Format	View Document

Number of revaluation applications year-wise during the last 5 years

2018-19	2017-18	2016-17	2015-16	2014-15
476	530	469	636	315

3.3 Teachers

Number of courses in all programs year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
1068	1038	1044	991	985

File Description	Document
Institutional Data in Prescribed Format	View Document

Number of full time teachers year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
253	255	241	236	235

File Description	Document
Institutional Data in Prescribed Format	View Document

Number of sanctioned posts year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
277	270	269	267	269

File Description	Document
Institutional Data in Prescribed Format	View Document

3.4 Institution

Number of eligible applications received for admissions to all the programs year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
10320	10620	9082	8903	9108

File Description	Document
Institutional Data in Prescribed Format	View Document

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
1648	1374	1339	1305	1305

File Description	Document
Institutional Data in Prescribed Format	View Document

Total number of classrooms and seminar halls

Response: 101

Total number of computers in the campus for academic purpose

Response: 350

Total Expenditure excluding salary year-wise during the last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
60.30	79.61	100.0	74.04	30.46

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curriculum Design and Development

1.1.1 Curricula developed /adopted have relevance to the local/ national / regional/global developmental needs with learning objectives including program outcomes, program specific outcomes and course outcomes of all the program offered by the Institution

Response:

The Government Arts College is an Autonomous institution and the curriculum framed and designed by Board of Studies is followed strictly. The 167 years old College has got efficient and experienced Board Members of Studies, who frame the syllabus every three years for the academic growth and development of all the students. Thrust is given on the recent trends aspirations of students and society to develop their mental makeup, and the selection of curriculum is scrupulously followed. Adequate weightage is given to improve the overall development of students.

For the successful implementation of curriculum, the faculty members are given full freedom to choose their subjects according to their interest and their specialization. Every teacher should have a lesson plan, the details of portion schedules in their lesson plan record. Once the curriculum is finalized, it is effectively imparted through conventional lecture method, conducting seminars, discussions field visits and assignments. To enrich the technical skills and to open the gate way of web knowledge, computer literacy education is inculcated to the students which ultimately bring brightness in their future.

After receiving the curriculum approved by the University, the Heads of the Departments quite often conduct staff meetings to discuss the progress of carrying the syllabus into reality. They aim at industrial oriented and practical oriented approach to reach the organizational goals and objectives. The College General Library has a wide range of national and international journals, and magazines available to the teachers along with books on the subjects with multiple copies. The resources like computers, reprographic machine and e-books are permitted to the members of faculty to be used for their knowledge enrichment. Faculty Development Programmes (FDP) and Entrepreneurial Development Programmes (FDP) are being arranged periodically for the benefits of the teachers.

Outside class room teaching, the teachers take their own course to develop their teaching ability and improve their knowledge. The system of lesson plan writing is followed in this College as it is a mandatory one. To register their work almost all the teachers are strictly following the lesson plan schedule to make the teaching more effective. Bridge courses by all the Departments are conducted to the non-major students who did not study their major in the school. This course bridges the knowledge gap in the subjects they were not familiar with. As far as this College is concerned, only the Departments of Commerce and Computer Science are conducting the bridge courses. The College promotes industrial visits and internship training by the Departments of Commerce, Computer Science, Tourism and Trend Management.

For the slow learners, remedial classes have been conducted after the results of first semester are published. Eminent lecturers are invited from various fields to instruct the faculty and the students. Apart from lectures the Government arranges programmes for the development of faculty known as Faculty Development Programmes. For this, experts are invited to deliver lectures to update the language and

knowledge of the faculty.

File Description	Document
Any additional information	View Document

1.1.2 Percentage of programs where syllabus revision was carried out during the last five years

Response: 11.83

1.1.2.1 How many programs were revised out of total number of programs offered during the last five years

Response: 42

1.1.2.2 Number of all programs offered by the institution during the last five years

Response: 355

File Description	Document
Minutes of relevant Academic Council/BOS meeting	View Document
Details of program syllabus revision in last 5 years	View Document
Any additional information	View Document

1.1.3 Average percentage of courses having focus on Employability/ Entrepreneurship/ Skill development during the last five years

Response: 97.68

1.1.3.1 Number of courses having focus on employability/ entrepreneurship/ skill development year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
1022	1022	1022	970	970

File Description	Document
Program/ Curriculum/ Syllabus of the courses	View Document
MoU's with relevant organizations for these courses, if any	View Document
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View Document
Average percentage of courses having focus on employability/ entrepreneurship	View Document

1.2 Academic Flexibility

1.2.1 Percentage of new Courses introduced out of the total number of courses across all Programs offered during last five years

Response: 1.87

1.2.1.1 How many new courses are introduced within the last five years

Response: 96

1.2.1.2 Number of courses offered by the institution across all programs during the last five years

Response: 5130

File Description	Document
Minutes of relevant Academic Council/BOS meetings	View Document
Institutional data in prescribed format	View Document

1.2.2 Percentage of programs in which Choice Based Credit System (CBCS)/Elective course system has been implemented

Response: 58.9

1.2.2.1 Number of programmes in which CBCS/ Elective course system implemented.

Response: 43

File Description	Document
Minutes of relevant Academic Council/BOS meetings	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document

1.3 Curriculum Enrichment

1.3.1 Institution integrates cross cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum

Response:

The Government Arts College (Autonomous) constantly upgrades its curriculum to integrate the cross cutting issues such as Gender Inequality, Climate Change, Environmental Education, Human Rights, ICT, etc. As this is an autonomous institution it has freedom to integrate cross cutting issues like Gender, Climate Change, Environmental Education, Human Rights and ICT into the curriculum. Environment Studies. Human Rights, Advanced Tamil I and Yoga for human excellence have been selected by the institution.

The College, at its own level makes, arrangements for external seminars and conferences for which experts are invited to share their views. Moreover, the College initiates the following steps in direction:

- The Women's Forum of the College organizes invited talks on women related issues such as early marriage, Physical and Psychological harassment, gender inequality in home and workplace, etc.
- Senior Advocates from the Legal Advisory Cell deliver talks on legal awareness.
- Officials from Motor Vehicle Department deliver awareness talks on traffic rules.
- Doctors from CMC Government Hospital deliver talks on health related issues.

What are the various value-added courses/ enrichment programmes offered to ensure holistic development of students

- Moral and ethical values.
- Employable and life skills.
- Better career options.
- Community orientation.

1. **Moral and ethical values**

At present there are no Value Added programmes in this College to preach moral and ethical values. Instead student's enrichment programmes have been regularly conducted to develop the mental development of the students. For this, experts from various fields including spiritual areas are invited to address the students preaching moral values to students. Apart from this, field such as expert talks on work etiquettes visits are arranged to inspire the youth.

1. **Employable and life skills**

The Placement Cell in the College organizes on-campus programmes and counselling classes in the College regularly to update the aptitude and personality development of the students. The Government library helps the officers financially to conduct the Career Oriented Placements to provide sufficient exposure to employability skills.

1. **Better career options**

The Government is highly interested in providing career options to the students. They take steps to organize campus interviews for the placement of the best students. The students are given training in mock interviews and placement training by various agencies. Big companies are invited to the College to conduct on-campus interviews to create better career options to the students. Apart from this, the selected students are sent to other College and the Government supports them financially to participate in off-campus programmes.

1. **Community orientation**

There are four units of National Service Scheme (NSS) in this College, which offer voluntarily their services to their community orientation. The programmes include blood donation camp, eye donation camp, breast cancer awareness camp, road regulation activities and literacy programmes. Every year, annual seven day NSS camp for the NSS volunteers has been conducted to promote sense of awareness and services in the rural areas.

File Description	Document
Any additional information	View Document

1.3.2 Number of value-added courses imparting transferable and life skills offered during the last five years

Response: 5

1.3.2.1 Number of value-added courses are added within the last five years

Response: 5

File Description	Document
List of value added courses	View Document
Brochure or any other document relating to value added courses	View Document
Any additional information	View Document

1.3.3 Average percentage of students enrolled in the courses under 1.3.2 above

Response: 3.4

1.3.3.1 Number of students enrolled in value-added courses imparting transferable and life skills offered year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
923	0	0	0	0

1.3.4 Percentage of students undertaking field projects / internships

Response: 34.87

1.3.4.1 Number of students undertaking field projects or internships

Response: 1893

File Description	Document
List of programs and number of students undertaking field projects / internships	View Document
Any additional information	View Document

1.4 Feedback System

1.4.1 Structured feedback received from 1) Students, 2) Teachers, 3) Employers, 4) Alumni 5) Parents for design and review of syllabus Semester wise /year-wise

A. Any 4 of above

B. Any 3 of above

C. Any 2 of above

D. Any 1 of above

Response: A. Any 4 of above

File Description	Document
Any additional information	View Document
URL for stakeholder feedback report	View Document

1.4.2 Feedback processes of the institution may be classified as follows:

A. Feedback collected, analysed and action taken and feedback available on website

B. Feedback collected, analysed and action has been taken

C. Feedback collected and analysed

D. Feedback collected

Response: A. Feedback collected, analysed and action taken and feedback available on website

File Description	Document
Any additional information	View Document
URL for feedback report	View Document

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Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average percentage of students from other States and Countries during the last five years

Response: 0.12

2.1.1.1 Number of students from other states and countries year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
8	5	9	5	5

File Description	Document
List of students (other states and countries)	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.1.2 Demand Ratio(Average of last five years)

Response: 4.9

2.1.2.1 Number of seats available year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
1991	1991	1961	1921	1921

File Description	Document
Demand Ratio (Average of Last five years)	View Document

2.1.3 Average percentage of seats filled against seats reserved for various categories as per applicable reservation policy during the last five years

Response: 100

2.1.3.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
1648	1374	1339	1305	1305

File Description	Document
Average percentage of seats filled against seats reserved	View Document
Any additional information	View Document

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners

Response:

The institution assesses the learning levels of the students, after admission and organises special programmmes for advanced learners and slow learners

Students enrolled in various programmes are identified as slow learners and advanced learners based on their +2 marks and result of entry level test. The Tutors of the respective classes of UG and PG programmes extend valid support in classifying students with student reports based on their observations and class tests.

Strategies adopted for slow learners:

Tutorials and remedial coaching, discussions and personal interaction, academic and social counselling, concept clarification and problem solving exercises, bilingual explanations and discussions are in vogue. Tamil medium students are provided with Tamil equivalent technical terms, provisions and standard lecture notes/course materials and steps are taken to enhance their communication skills and learning techniques.

Strategies for the advanced learners:

The advanced learners are encouraged to secure ranks and to undergo professional programme. Provision of additional learning-reference material- Books, Review of Articles and Reports, CDs and Internet surfing. Assignment preparation on current and latest topics. Research Scholars are conducting seminars to the Final year UG and PG students. Students Seminars on selected reference topics are conducted. Student project work is based on theoretical data/practical work/survey data/case studies.

Students are assigned seminar topics and given opportunity to present papers in our institution and other institutions. Talented students are motivated to participate in extra-curricular activities, exhibitions and

cultural competitions. Students representing the College in various inter-collegiate meets are provided with benefit of retest. Participation in debates and problem solving/decision making exercises take place regularly. Students are encouraged to appear for TNPSC/UPSC examinations by giving extra coaching, as an extension services. The students who are willing to appear for GMAT/TOEFL/NET/SLET and Government examinations are given special training by experienced faculty without remuneration.

The College ensure imparting of education in line with global standards. Environmental studies, general awareness, social awareness, communicative skills, soft skills and career oriented programmes are the innovation in deferent areas.Well equipped laboratory computers are provided to teaching facilities, CD/DVD writer/ reader and the printers are also provided. Every year, Faculty Development Programmes are conducted by the institution. It also conducts Student's Development Programmes and Entrepreneur Development Programmes in the College. Eminent personalities and expert lecturers are invited to deliver speeches on such programmes.

Refresher courses and orientation programmes are also conducted in the College for the faculty and students. When the Academic Staff College organizes refresher courses and induction programmes, the faculty members are deputed to attend the programmes regularly. Tutorial ward system is followed in the College and the student approach tutors/ mentors for personal counselling. Personal counselling record is maintained by the Tutors in their Departments. By conducting Parent Teacher Meeting the students, performance is duly informed to the parents. If necessary, the parents are asked to meet the Tutors or HODs or the Principal. The female students are guided and counselled by the College Women Welfare Committee.

2.2.2 Student - Full time teacher ratio

Response: 21.46

2.2.3 Percentage of differently abled students (Divyangjan) on rolls

Response: 5.06

2.2.3.1 Number of differently abled students on rolls

Response: 106

File Description	Document
Institutional data in prescribed format	View Document

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

Our teaching and learning method is purely Student-centric. The Government of Tamil Nadu fully supports

the faculty members and students for the smooth conduct of the College. The students are provided with sufficient number infrastructure, bus facilities and toilet facilities, etc. They are also provided with 70 computers in 3 labs. There is also a library with around 6000 books, journals, magazines for the benefit of students.

Experiential Learning:

The faculty members and students are permitted to attend seminars, workshops and conferences outside the College, and thereby they can develop their skills through interactive learning. The College allows the students to participate in the conversation through technology, group discussions, academic debates and interaction with senior students to get study materials and clarify their doubts. To facilitate more interactive learning internship training and industrial visits are arranged every year for the students to acquire firsthand knowledge and experience.

Participative learning:

The participative learning is useful to develop constructive and supportive peer relationship. The participative method is affected through group discussions, debates and association activities in all the Departments and project works in the final semester for all the programmes. Through participative learning students can develop positive interpersonal communication skills. MoUs are signed with reputed Companies to facilitate participative learning with industries also.

Independent learning:

The teaching learning process allows the students to enjoy full freedom and independence to improve their knowledge. In this institution, the library and the laboratories are used by the students to have practical learning with books and computers. Internet facilities are helpful to the prepare their paper presentation, creativity and preparation for competitive examinations.. The students are given assignments with the topics related to the current trends in their respective subjects. In all these activities, the students are given full freedom to execute and implement the projects in the College.

This College takes special efforts to instil and nurture creativity and scientific temper among the students in the following ways:

1. The students are encouraged to organize and conduct seminars and workshops and participate in various competitions such as Word Hunt, Wealth out of Waste, Competitions on Marketing, Poster Designing, Web Designing, which are helpful to develop their creative ideas. The Science students are encouraged to conduct exhibitions to develop their scientific temper and research ideas.
2. Field visits, internship training and industrial visits are organized by Computer Science Departments and Commerce Departments by which a good understanding and constructive relationship maintain between the teachers and taught.
3. The students are permitted to arrange for cultural functions and the activities which are helpful to develop their leadership qualities, team spirit and inter personal skills. The students are introduced to online website to enhance their attitude and knowledge.
4. A few Departments have published newsletters and pamphlets which provide a platform for students to exhibit their creative and innovative skills. Entrepreneurship Meets are conducted in the College inviting reputed entrepreneurs to motivate the students to become great entrepreneurs.

2.3.2 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.

Response: 100

2.3.2.1 Number of teachers using ICT

Response: 253

File Description	Document
List of teachers (using ICT for teaching)	View Document

2.3.3 Ratio of students to mentor for academic and stress related issues

Response: 36.68

2.3.3.1 Number of mentors

Response: 148

File Description	Document
Any additional information	View Document

2.3.4 Preparation and adherence to Academic Calendar and Teaching plans by the institution

Response:

The Committee duly constituted by the College Council prepares the academic calendar every year, which takes into account the instructions of the Director of Collegiate Education and the suggestions of the College Council.

The College calendar (handbook) provides all the required information about the College both in English and in Tamil language and it contains the following details:

1. Tamil prayer song.
2. National Anthem.
3. Personal memorandum.
4. College Blazon.
5. Basic Details
6. History of the college.
7. List of Principals over the years.
8. Names of the Teaching faculty (Department wise).
9. Names of the non-teaching members (Office staff, Office assistants, Lab assistants and Basic employees)
10. Programmes offered (UG, PG, M.Phill, Ph.D. and other Diploma programmes offered in Shift I and Shift II).

11. Academic calendar.
12. Day order to be followed.
13. Autonomy of the College.
14. Examination system.
15. Student's rules and regulations.
16. NSS, NCC, YRC, RRC, Physical Education and College Union Details.
17. Department Associations.
18. Library Rules and Regulations.
19. Facilities available at the Info-Tech centre, IAS Exam Training Centre.
20. Internal Quality Assurance Cell (IQAC).
21. Hostel details.
22. Functioning of IQAC (Internal Quality Assurance Cell).
23. Course fee structure.
24. Details of various scholarships and other concessions available.
25. Computer Literacy Programme (CLP).
26. Olds Boys Associations.
27. Placement Cell.
28. Important days to be observed in a calendar year.
29. Oaths to be taken at various occasions.
30. Time table.

A lesson plan is prepared for every subject by the staff member concerned at the beginning of each semester both for the theory and practical and is informed to the students at the beginning of the semester. A periodical review of the lesson plans are made through the departmental meetings.

Two Continuous Internal Assessment (CIA) tests are conducted per semester and the best of two is taken as the internal assessment mark, which forms 25% of the total component.

In case of unexpected holidays the College compensates the days lost by working on Saturdays. The allotted time per paper is sufficient for the completion of the syllabus in full.

INFORMATION CENTRE:

There is a well equipped meeting hall to conduct seminars, workshops, and discussions. It has audio and video facility with accessories to record speeches and conversations. It is equipped with computers and other facilities like internet, CD Library, Programming, and Learning Package Programme for students' use.

IAS EXAM TRAINING CENTRE:

A competitive Examination Training centre is functioning in the college. Dr. B. Kanagaraj, Associate Professor and Head, Department of Political Science is the Director of the centre. Free coaching is given to the students in this centre foe employment and competitive examinations including UPSC and TNPSC Examinations. So far 34 students from this centre have passed IAS/IPS Examinations.

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 90.22

File Description	Document
Year wise full time teachers and sanctioned posts for 5 years	View Document
List of the faculty members authenticated by the Head of HEI	View Document

2.4.2 Average percentage of full time teachers with Ph.D. during the last five years

Response: 82.13

2.4.2.1 Number of full time teachers with Ph.D. year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
216	214	202	189	182

File Description	Document
List of number of full time teachers with PhD and number of full time teachers for 5 years	View Document

2.4.3 Teaching experience per full time teacher in number of years

Response: 11.45

2.4.3.1 Total experience of full-time teachers

Response: 2896

2.4.4 Percentage of full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the last five years

Response: 0.41

2.4.4.1 Number of full time teachers receiving awards from state /national /international level from Government recognised bodies year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	1	0	0	0

File Description	Document
Institutional data in prescribed format	View Document
e-copies of award letters (scanned or soft copy)	View Document

2.4.5 Average percentage of full time teachers from other States against sanctioned posts during the last five years

Response: 2.59

2.4.5.1 Number of full time teachers from other states year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
7	7	7	7	7

File Description	Document
List of full time teachers from other state and state from which qualifying degree was obtained	View Document

2.5 Evaluation Process and Reforms

2.5.1 Average number of days from the date of last semester-end/ year- end examination till the declaration of results during the last five years

Response: 19.2

2.5.1.1 Number of days from the date of last semester-end/ year- end examination till the declaration of results year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
22	19	22	16	17

File Description	Document
List of programs and date of last semester and date of declaration of result	View Document

2.5.2 Average percentage of student complaints/grievances about evaluation against total number appeared in the examinations during the last five years

Response: 0

2.5.2.1 Number of complaints/grievances about evaluation year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

2.5.3 Average percentage of applications for revaluation leading to change in marks during the last five years

Response: 39.69

2.5.3.1 Number of applications for revaluation leading to change in marks year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
217	182	152	263	141

2.5.4 Positive impact of reforms on the examination procedures and processes including IT integration and continuous internal assessment on the examination management system

Response:

The evaluation methods adopted by the College are informed to the students in the orientation course conducted for first year students at the beginning of the academic year. For every semester, two Continuous Internal Assessment (CIA) tests and Model practical Examinations are conducted before the end semester examinations. All the CIA papers are evaluated by the faculty members and marks are entered in the work diary and records are maintained in the Department. Retests are conducted for the absentees in the CIA test. Finally, both the hard and soft copies of the internal examination are sent to the COE. The internal mark details are informed to the parents by the members. The staff members of College are the external examiners for the valuation. Dummy numbers are allocated for the answer scripts and the valuation marks are entered in Optical Mark Register (OMR) which helps to avoid the mistakes in entering marks. Finally, the marks will be entered by COE / staff and the results are published in time.

The functioning of the Controller of Examinations

Single Window System is being followed for UG admission and thereby an applicant can file a single application for all programmes combined. This requires meticulous planning of admission process. To begin with, many applicants, being first generation literates, have to be guided properly at the point of filling of application forms. An OMR (Optical Mark Reader) Application form is followed to speed up the admission process, thereby, accuracy too could be maintained, as manual operation would result in errors leading to violation of Admission Norms. Though the Admission Committee monitors the process at every stage, the Office of the Controller of Examinations conducts the admission.

After the admission process is completed, the Nominal Roll is generated for the various programmes. Based on the Nominal Roll, the Optical Marks Reader (OMR) sheets for the Continues Internal Assessment Tests are generated. OMR Application form is prepared for the candidates to apply for End Semester Examination. The attendance particulars of the candidates are collected from the respective Departments. ‘ Condonation Fee’ is collected from the students as per stipulated norms.

Hall Tickets are prepared and issued to the candidates. In the meantime, question papers for the various disciplines of Revised Syllabus and earlier Syllabi are prepared. Question papers numbering 850 approximately are obtained from Examiners outside Bharathiar University, typed and proof read in the Controller’s office and kept ready in the strong room for distribution during End Semester Examinations.

The question papers for UG programmes are prepared in Tamil and English as per University Guidelines. Each Department has to conduct all the examinations for six months (one semester) beginning with 1st January & 1st July. The Departments are allocated the duty on rotation. The Controller’s Office assists the conduct of the End Semester Examinations. The galley and seating plans are prepared in the Controller’s Office.

2.5.5 Status of automation of Examination division along with approved Examination Manual
A. 100% automation of entire division & implementation of Examination Management System (EMS)

B. Only student registration, Hall ticket issue & Result Processing

C. Only student registration and result processing

D. Only result processing

Response: A. 100% automation of entire division & implementation of Examination Management System (EMS)

File Description	Document
Current manual of examination automation system and Annual reports of examination including the present status of automation	View Document

2.6 Student Performance and Learning Outcomes

2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the Institution are stated and displayed on website and communicated to teachers and students

Response:

Each programme has Programme Outcomes, Programmes Specific Outcomes and Course Outcomes. The course outcomes plan instruction for teachers, enhancing the learning ability of students and facilitate assessment. The result is a holistic education and results in the fulfilment of general goal and objectives laid by the institution. The students acquire knowledge, skill and values through the programmes.

Boards of Studies of all departments have formulated programme specific and course specific outcomes on the basis of NAAC guidelines. They have been incorporated within the syllabi and are available on the College website. The students who wish to join for specific programme initiate by locating the details of the programme of option in the college website. A detailed description of the programme is given in the prospectus for admissions.

The print version of the syllabi with the Course Outcomes is available in the respective departments and in the Principal's Office for ready reference to the teachers and students. Some of the departments display the Course Outcomes on the notice board of the departments. The BoS meeting discusses and remodels the Course Outcomes during a change occur in the syllabus and the minutes circulate among teachers with intention of communicating with the students.

The institution has some common Programme Outcomes stated as follow. All the programmes apply the acquired knowledge of fundamental concepts in the field of science. They provide solutions to various problems. They acquired life skills, communication skills, both written and oral acquired through value added course. They help to comprehend and synthesize advanced knowledge in a specific area of study. They involve in various co-curricular / extra- curricular activities and are aware of social value and environmental issues. They also relate environment and living through literature, language and cultural studies.

Our institution clearly states the learning outcome of its programme. There are National and International conferences organized for the benefit of the students to gain knowledge and exposure. Seminars, workshops and symbosia are organized with help of the various departments in the college. The departments like Commerce, Commerce (CA) organize industrial visits – to know about the organization and its functions. The Tourism and Travel Management Department undertakes International trips to understand life and culture of many countries. Meetings and debates are organized to help in motivation and interaction.Faculty development programmes and professional development programmes are conducted for the faculty to improve the talents and intelligence.

These programmes collect and analyze data to address scientific research questions. They also explore and examine literary, social, cultural economic and political issues. They also demonstrate a speciality and ability in reasoning and critical thinking. They apply the knowledge of accounting, costing and computing to arrive at optimal decisions in business.

File Description	Document
Any additional information	View Document

2.6.2 Attainment of program outcomes, program specific outcomes and course outcomes are evaluated by the institution

Response:

The college has many methods to evaluate the attainment of learning outcomes. Firstly the institution has a mechanism of conducting various types of feedback on curriculum by the students. The IQAC conducts critical analysis on the feedback submitted online by students and evaluate the attainment of programme, programme specific and course outcomes of all courses. Online feedback facility is also available for employers who give their evaluation of former students of the college whom they have employed.

After every internal test and external examination the Principal, Head of the Department and Faculty monitor the performance of the students by making an analysis. In July and March the performance of students in analyzed in Academic Council meeting in February and Governing Body meeting.Board of Studies assess the learning outcome of the goal embodied in the curriculum. It analyses if the key areas of subject content have become resources for purpose of meaningful application.

At the end of each semester, results analysis is evaluated, and course-wise performance of students is discussed, analyzed and recorded in terms of grades. Student feedback is obtained and considered for the discussion, and course contents are improved. Weak students are engaged further in an interaction with the faculty, to identify their requirements, which in turn are solved by conducting remedial classes. Some of the value added programmes are:-

1. Computer Literacy Programmes,
2. Job Ready Soft Skill Courses,
3. TNPSC Coaching,
4. UGC- CSIR Coaching by Physics,
5. Creative Skill Classes,
6. SLET-NET, GATE Coaching and
7. Joint Admission Test for M.Sc.

Essay competitions, debates, models and exhibitions on recent topics are conducted so as to prepare the students to face the challenges in their respective fields of study. Students are asked to collect newspaper clippings everyday to develop their knowledge about day-to- day happenings. The students are informed about the recent advances in science and technology, and are encouraged to make a record of research activities around the word.

Students are encouraged to participate in inter and intra collegiate competitions so as to inculcate in them the values of confidence and team spirit. Students are asked to write essays on particular topics to widen their knowledge in the concerned area. Students are encouraged to make paper presentation in seminars so as to enable them to have an in-depth understanding of the subjects. Important days and events in history such as National Youth Day, National Science Day, International Women's Day, World Day For Water, Earth Day, World Red Cross Day, World Environment Day, Quit India Movement Day, World Literacy Day, World Aids Day, Human Rights Day, etc., are celebrated in the college to inculcate the sense of human values of life and national spirit among the students.

2.6.3 Average pass percentage of Students

Response: 75.42

2.6.3.1 Total number of final year students who passed the examination conducted by Institution.

Response: 1252

2.6.3.2 Total number of final year students who appeared for the examination conducted by the institution

Response: 1660

File Description	Document
List of programs and number of students passed and appeared in the final year examination	View Document
Any additional information	View Document
Link for annual report	View Document

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response: 3.56

Criterion 3 - Research, Innovations and Extension

3.1 Promotion of Research and Facilities

3.1.1 The institution has a well defined policy for promotion of research and the same is uploaded on the institutional website

Response: Yes

File Description	Document
Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	View Document
URL of Policy document on promotion of research uploaded on website	View Document

3.1.2 The institution provides seed money to its teachers for research (average per year)

Response: 2.57

3.1.2.1 The amount of seed money provided by institution to its faculty year-wise during the last five years(INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
5	1	0	1	5.87

File Description	Document
Minutes of the relevant bodies of the Institution	View Document
List of teachers receiving grant and details of grant received	View Document
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	View Document

3.1.3 Number of teachers awarded international fellowship for advanced studies/ research during the last five years

Response: 0

3.1.3.1 The number of teachers awarded international fellowship for advanced studies / research year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
List of teachers and their international fellowship details	View Document

3.1.4 Institution has the following facilities

1. **Central Instrumentation Centre**
2. **Animal House/Green House / Museum**
3. **Central Fabrication facility**
4. **Media laboratory/Business Lab/Studios**
5. **Research / Statistical Databases**

A. Any four facilities exist

B. Three of the facilities exist

C. Two of the facilities exist

D. One of the facilities exist

Response: B. Three of the facilities exist

File Description	Document
Institutional data in prescribed format	View Document

3.2 Resource Mobilization for Research

3.2.1 Grants for research projects sponsored by the non-government sources such as industry, corporate houses, international bodies, endowments,Chairs in the institution during the last five years (INR in Lakhs)

Response: 0

3.2.1.1 Total Grants for research projects sponsored by the non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution year-wise during the last five years(INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
List of project and grant details	View Document

3.2.2 Number of research centres recognised by University and National/ International Bodies

Response: 15

3.2.2.1 **Number of research centres recognised by University and National/ International Bodies**

Response: 15

File Description	Document
Names of research centres	View Document

3.2.3 Percentage of teachers recognised as research guides

Response: 82.61

3.2.3.1 **Number of teachers recognised as research guides**

Response: 209

3.2.3.2 Number of full time teachers worked in the institution during the last 5 years

Response: 253

File Description	Document
Details of teachers recognized as research guide	View Document

3.2.4 Number of research projects per teacher funded, by government and non-government agencies, during the last five year

Response: 0.14

3.2.4.1 Number of research projects funded by government and non-government agencies during the last five years

Response: 7

File Description	Document
Any additional information	View Document

3.3 Innovation Ecosystem

3.3.1 Institution has created an eco system for innovations including Incubation centre and other initiatives for creation and transfer of knowledge

Response:

The 'Research Cell' promoted by the Director of collegiate education, Government of Tamil Nadu advocates a research culture in the institution to encourage, coordinate and promote research. However, the Higher Education Secretary of the Government of Tamil Nadu periodically evaluates the well being, functioning and achievements of the institution through various meeting.

Considering the constrains the Government Arts College has been creating an Ecosystem convenient for innovation. Through DST-FIST programme the college acquired many sophisticated instruments, software etc which directly expose the students as well as teachers for better opportunities in innovative research in the field of medicinal plants and the other natural resources; synthetic chemistry etc. By acquiring licensed software for statistical analyses, the department of statistics enable aspirants with business analytics for the volatile market. Also, the department of Commerce and Commerce with Computer Applications together with international business set up a business lab to prepare budding entrepreneurs to venture into innovative areas of the fast developing business spectrum promoted by the special initiative of the honorable Prime Minister of India such as make in India, skill India etc.

The department of tourism and Travel management is already into the arena by signing an MOU with the Travel agents association of Tamil Nadu. Also the departments of Zoology, department of Physics, and department of Mathematics have got permission from Bharathiar University to increase the intake of students for pre-doctoral and doctoral research so that more expertise will be available in the campus for successful transformation areas and principal in the lab to promising products.

As more departments are being recognized as research departments, the college extends its infrastructure correspondingly by utilizing the fund from RUSA. Further, college itself equip the laboratories with in infrastructure sponsored by various non-government agencies such as old students association, philanthropies etc.

The Department of English has already signed a MOU with a leading publishing group to prepare contents for textbooks. The first product is out and thy received the royalty for that also. More over, many departments have signed MOU with leading industrial players as initiatives for creation and of transfer knowledge, the other side of the perfect ecosystem for innovation.

File Description	Document
link for additional information	View Document

3.3.2 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry - Academia Innovative practices during the last five years

Response: 36

3.3.2.1 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
13	8	4	6	5

File Description	Document
Report of the event	View Document
List of workshops/seminars during the last 5 years	View Document

3.3.3 Number of awards for innovation won by institution/ teachers/ research scholars/students during the last five years

Response: 2

3.3.3.1 Total number of awards for innovation won by institution/teachers/research scholars/students year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	1	1

File Description	Document
List of innovation and award details	View Document
e- copies of award letters	View Document

3.3.4 Number of start-ups incubated on campus during the last five years

Response: 0

3.3.4.1 Total number of start-ups incubated on campus year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
List of startups details like name of startup, nature, year of commencement etc	View Document

3.4 Research Publications and Awards

3.4.1 The institution has a stated Code of Ethics to check malpractices and plagiarism in Research

Response: Yes

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

3.4.2 The institution provides incentives to teachers who receive state, national and international recognition/awards

Response: No

3.4.3 Number of Patents published/awarded during the last five years

Response: 0

3.4.3.1 Total number of Patents published/awarded year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
List of patents and year it was awarded	View Document

3.4.4 Number of Ph.D.s awarded per teacher during the last five years

Response: 0.83

3.4.4.1 How many Ph.Ds are awarded within last 5 years

Response: 173

3.4.4.2 Total number of teachers recognised as guides during the last 5 years

Response: 209

File Description	Document
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc	View Document
URL to the research page on HEI web site	View Document

3.4.5 Number of research papers per teacher in the Journals notified on UGC website during the last five years

Response: 1.43

3.4.5.1 Number of research papers in the Journals notified on UGC website during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
58	59	59	65	109

File Description	Document
List of research papers by title, author, department, name and year of publication	View Document

3.4.6 Number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings per teacher during the last five years

Response: 0.02

3.4.6.1 Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
1	1	1	1	1

File Description	Document
List books and chapters in edited volumes / books published	View Document

3.4.7 Bibliometrics of the publications during the last five years based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Response: 2.11

3.4.8 Bibliometrics of the publications during the last five years based on Scopus/ Web of Science - h-index of the Institution

Response: 9.5

3.5 Consultancy

3.5.1 Institution has a policy on consultancy including revenue sharing between the institution and the individual

Response: Yes

File Description	Document
URL of the consultancy policy document	View Document

3.5.2 Revenue generated from consultancy during the last five years

Response: 0.17

3.5.2.1 Total amount generated from consultancy year-wise during the last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
0.168	0	0	0	0

File Description	Document
List of consultants and revenue generated by them	View Document
Audited statements of accounts indicating the revenue generated through consultancy	View Document

3.5.3 Revenue generated from corporate training by the institution during the last five years

Response: 0

3.5.3.1 Total amount generated from corporate training by the institution year-wise during the last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
List of teacher consultants and revenue generated by them	View Document

3.6 Extension Activities

3.6.1 Extension activities in the neighbourhood community in terms of impact and sensitising students to social issues and holistic development during the last five years

Response:

The College Management takes keen interest in promoting institution neighbourhood, good community network and the student engagement contributing to good citizenship, service orientation and holistic development of students. Bharathiar University has granted permission to start NSS units and YRC units in the College. Apart from this, Women Welfare Cells have been formed to promote the causes of women. All these units contribute to the cause of community service only. The NSS units in the College have been doing a lot of community Services as follows:

NSS Activities (Regular Activity)

- Periodical campus cleaning
- AIDS awareness programmes
- Blood donation
- Road safety rally
- Canvassing against Ragging Eve Teasing
- Tree plantation
- Dengue awareness
- Anti smoking rally
- Free medical checkup

Camp activities(2014):

- Diasaster management and road safety programmes where conducted.
- Plastic eradication programmes and swatch Bharath programmes where conducted.
- A two wheeler stand was sponsored worth 1.5 lakhs by Ishwariyam, Lion Club.
-

- Leadership training programmes where conducted.
- Campus cleaning programmes was undertaken in central presences, Coimbatore.
-

- Save oil save case awareness programmes was conducted.
- National otter's awareness programmes was conducted.
- Counting hundial cash at Maruthamalai Temple.
-

- Plastic Eradication programmes in the Mettupalayam.
- Student's motivation programmes conducted by Dr.C.Sylendrababu the IG of Police Coimbatore.
- Facilitation of music therapy to cancer patient at the Government Hospitals.
-

- When there was heavy floods in Kerala the NSS students of our College Collected money and materials from the people and sent did to Kerala Government.

- The annual NSS special camps provide special experience to the students in community life, in reaching out the rural people and in involving themselves in various social activities.
- The highlights of the special NSS camps include the construction / development of the infrastructure facilities at the adopted villages such as laying of roads, construction of stage for the school, walls, toilets, class rooms, fences besides cleaning and white washing of the Government water tanks which supply drinking water to the people of the village. In addition, programmes are also organized on health and hygiene, small saving, self employment, etc.
- The students have involved in the construction / strengthening of the bunds and desalting of the tanks at the adopted villages.
- The NSS volunteers have conducted veterinary camps during the special camps at the adopted villages.

- **NATIONAL CADET CORPS (NCC)**

  REPORT

NCC Senior division was started in this institution as early as 1995. As present there are four wings of NCC affiliated to four different NCC units

WINGS	STRENGTH		NAME OF THE NCC UNIT TO WHIC AFFILIATED
INFANTRY	100	B+G	4(TN) BATALLION NCC COIMBATORE
ARTILLERY	100	Boys	2(TN) BATALLION NCC COIMBATORE
AIR WING	110	B+G	2(TN) BATALLION NCC COIMBATORE
GIRL'S WING	52	Girls	5(TN) BATALLION NCC COIMBATORE
Total	362		

File Description	Document
Any additional information	View Document

3.6.2 Number of awards and recognition received for extension activities from Government /recognised bodies during the last five years

Response: 9

3.6.2.1 Total number of awards and recognition received for extension activities from Government /recognised bodies year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	1	2	5	1

File Description	Document
Number of awards for extension activities in last 5 years	View Document
e-copy of the award letters	View Document

3.6.3 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the last five years

Response: 97

3.6.3.1 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
23	17	19	15	23

File Description	Document
Reports of the event organized	View Document
Number of extension and outreach programs conducted with industry,community etc for the last five years	View Document

3.6.4 Average percentage of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids

Awareness, Gender Issue, etc. during the last five years

Response: 9.14

3.6.4.1 Total number of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
1000	950	200	300	0

File Description	Document
Average percentage of students participating in extension activities with Government or NGO etc	View Document

3.7 Collaboration

3.7.1 Number of Collaborative activities for research, faculty exchange, student exchange per year

Response: 2.8

3.7.1.1 Total number of Collaborative activities for research, faculty exchange, student exchange year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
11	0	3	0	0

File Description	Document
Number of Collaborative activities for research, faculty etc	View Document
Copies of collaboration	View Document

3.7.2 Number of linkages with institutions/industries for internship, on-the-job training, project work, sharing of research facilities etc. during the last five years

Response: 297

3.7.2.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	68	75	96	58

File Description	Document
e-copies of linkage related Document	View Document
Details of linkages with institutions/industries for internship	View Document

3.7.3 Number of functional MoUs with institutions of National/ International importance, Other Institutions, Industries, Corporate houses etc., during the last five years (only functional MoUs with ongoing activities to be considered)

Response: 14

3.7.3.1 Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years (only functional MoUs with ongoing activities to be considered)

2018-19	2017-18	2016-17	2015-16	2014-15
11	2	0	0	1

File Description	Document
e-copies of the MoUs with institution/ industry/ corporate house	View Document
Details of functional MoUs with institutions of national, international importance,other universities etc during the last five years	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The institution has adequate facilities for teaching - learning. viz., classrooms, laboratories, computing equipment, etc

Response:

The College is situated in the heart of the city in an area of 13.6 acres.

The College infrastructure consists of a Central Administrative Block which contains the Principal's room College office and Controller of Examinations office flanked by two blocks- Northern Main Block and Southern Main Block-on either side of it. These two blocks contain some of the Science and Arts Departments.

There are separate facilities such as Mathematics Block, New Hall Block, Political Science Block, Geography and Auditorium Block, History Block, Computer Science Block, PG Physics Block, Ladies Rest Room Block and Tamil Medium Block

Students Co-operative Stores, Workshop with enough tools, Herbarium, Herbal Garden, Indoor Garden, Museum, NCC, NSS and YRC rooms, Bank building, Canteen, Vehicle parking sheds, cycle stands, security cubicles and sufficient number of separate toilets for staff and students are also available in the campus.

The Coimbatore Corporation maintains the Siruvani drinking water supply for the College campus and for the hostels. In addition there are deep borewells both in the College and in the hostel campuses to maintain uninterrupted water supply for various departmental activities in the College and for the immates of the hostel.

The institution is provided with uninterrupted power supply by the Electricity Board. A PWD office situated in the College campus ensures a proper supply voltage throughout the campus at all times.

A Students Co-operative Stores which supplies essential stationary items to the students and staff is functioning in the campus.

A Branch of the United Commercial Bank (UCO) is functioning in the College campus to facilitate the financial transactions of the students and the staff members.ATM facility is also available in the Bank.

The institution has well equipped laboratories in all Science Departments to carry out the PG and Research programmes leading to the award of M.Phil. and Ph.D. Degrees. In addition, a fully fledged language laboratory is functioning in the Department of English. Further, a common computational lab is also available for all science students.

Various Departments in the College get regular annual grants from the Government of Tamil Nadu. DST and the UGC to augment their laboratories with new equipments and to maintaining the existing facilities.

The facilities are available for both Part-Time and Full-Time research scholars in all the Departments. The school and college teachers in and around the city utilize these facilities for their M.Phil. And Ph.D. programmes.

Common room with wash and other facilities for women students and staff are available at the ladies rest room. Incinerators and napkin vending machine are functioning in the common ladies room.

Being a Government institution, the lands and the buildings in the College campus are maintained by the Public Works Department (PWD) of the Government of Tamil Nadu. The College has enough furniture and is maintained periodically with the funds available from the Government of Tamil Nadu. Equipments and computers are fully maintained with the funds allotted annually by the Government of Tamil Nadu.

4.1.2 The institution has adequate facilities for sports, games (indoor, outdoor),gymnasium, yoga centre etc., and cultural activities

Response:

Almost all the classrooms are big enough to accommodate students for co-curricular activities like meetings, seminars and workshops. If the strength is unwieldy, there is a big auditorium to accommodate more than 700 persons at a time. If there is a celebration like College Day, Independence Day or Republic Day, there is an open air auditorium in the college ground. All the Viva-Voce examinations are held in the InfoTech Hall which can accommodate 100 students with facilities of LCD and Smart Board.

There is a spacious ground in which games like football, hockey and cricket can be played. A Net Practising Centre for cricket is also available. There are parallel bars, pull up bars and running track available. The NCC cadets can comfortably perform drills and march pasts in the ground and the pathways. There are a Basketball court, Kho-Kho ground, Volleyball Court, Throw ball ground and Shuttlecock court. The indoor games like carrom,

chess and table-tennis are played by the faculty and the students in the respective rooms. The Physical Director has a separate room with a stock room attached.

There are separate rooms for NSS, NCC, YRC and RRC. The College has four wings of NCC- Infantry, Artillery, Air wing and Girl’s Wing. 33 cadets belonging to these units have passed the “B” Certificate Examination and 5 cadets have passed the “C” Certificate

Examination.

The YRC unit of our College motivates the students to inculcate self-confidence, perseverance and a desire to help others by donating blood. It conducted a blood donation camp at our College in which 180 students donated their blood to the patients of the CMC Government Hospital, Coimbatore. The College has a Blood Donor Club and our students are ever ready to donate their blood to the needy people at the Government and other private hospitals.

The college has four units of NSS with student strength of 800. These units are functioning effectively under the able guidance of the Programme Officers. They create social awareness among the village folk

on consumer awareness, abolition of bribery, etc. They had also conducted cultural programmes in the adopted village. All the students of four units participate in the 7 day camps in the adopted villages.

For Physical Education a separate place is allotted to one Physical Director, two Assistants and one marker. Every year most of the students participate in various sports and games. Our College ground comprises of a 400 M track with 6 lanes. There is a separate ground for basketball, Volleyball and cricket net practice. Every year Bharathiar University conducts atleast one tournament in the College. The girls also participate in almost all the games.

There is a Cultural Committee in the College which organizes cultural activities in the College. The students participate in the inter-collegiate competition in all the events like singing, dancing, fancy dress competition, etc. Some of the students go out of the College to participate in various intercollegiate activities outside the College and bring laurels to the institution.

4.1.3 Percentage of classrooms and seminar halls with ICT - enabled facilities such as smart class, LMS, etc

Response: 100

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 101

File Description	Document
Number of classrooms and seminar halls with ICT enabled facilities	View Document

4.1.4 Average percentage of budget allocation, excluding salary for infrastructure augmentation during the last five years.

Response: 48.75

4.1.4.1 Budget allocation for infrastructure augmentation, excluding salary year-wise during the last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
16.0	38.25	69.00	38.94	14.49

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

Data Requirement for the last five years: Upload a description of library with,

- Name of ILMS software : Impres ERP
- Nature of automation (fully or partially) : Fully
- Version : 1.0
- Year of Automation : 2013

Government Arts College (Autonomous) Coimbatore, Library was fully equipped in the year 1923. It is located in 5200 sq.ft.with separate building. The library works from 10 a.m. to 4p.m. on all working days and is open to students and staff. Currently the library has 34,023 numbers of books in various disciplines and 81 Braille books. We subscribe 11 Journals, 18 Magazines and 15 Daily Papers. Our reference section is used to improve the student's knowledge which has various branches GATE Books, RRB Books, General Knowledge Books, Personality Development Books, Group Discussion Books, Communication Skills, Competitive Exams Books, Reasoning Books and Quantitative Books. Our library fully automated the student and staff members, those who borrow the books on OPAC. It is a member of the N-List (mail@govartcbe.org) and NDL. All the staff members and students are given the user id and password that enable them to access the e- resources. It is very useful to the student & staff. Remote access is available in e-resources which are easily reached out through these two websites.

The Library is automated in the year 2013 with OPAC (Impres ERP 1.0 version) services like cataloguing, searching, member/patron management, Acquisitions and Circulations (issue, returns and reserves), Gate entry Register (records the users entry through barcode Scanners). CCTV cameras are installed in the library for the surveillance. Steps are taken to develop the institutional repository for collecting, preserving and disseminating digital copies of the intellectual output of the institution. Open access system is observed in the library. Besides the central library, each department has its own library. Visitors show the ID card, at the E-gate and enter the library. All staff and students are members of the library. Cell Phone is Strictly Prohibited in our Library. The college library is having 12 computers with broad band connectivity are available for students and faculty members for accessing E-resources. State of the art Library facilitates easy access to on-line journals, e-books, back volumes, good collection of Ph.D thesis, project reports and book bank.

File Description	Document
link for additional information	View Document

4.2.2 Collection of rare books, manuscripts, special reports or any other knowledge resource for library enrichment

Response:

Government Arts College Archives is a repository of rare books and a treasure mine for inquisitive researchers. The collection includes the Government district Gazetteers, Bulletins and Manuals. GAC annual Calendars, GAC Magazines GAC Centenary issues, Census of India during the Period of colonial period, Journal of Madras University during the period of 1932-1974 and First Five Year Plan

-Fifth Five Year Plan.

The following Archives primarily serve the College community.

Particulars	Total
Rare Books	335
Journals	11
Reference books	4500
Competitive exams	4350
Braille Books	81
Back Volumes	308
Book Bank	155
Ph.D. Thesis	84
College Calendar	(1956-2019)
College Magazines	(1947-2018)
Question papers	(2014-2019 March)

4.2.3 Does the institution have the following

1. **e-journals**
2. **e-ShodhSindhu**
3. **Shodhganga Membership**
4. **e-books**
5. **Databases**

Any 4 of the above

Any 3 of the above

Any 2 of the above

Any 1 of the above

Response: Any 3 of the above

File Description	Document
Details of subscriptions like e-journals,e-ShodhSindhu,Shodhganga Membership etc	View Document

4.2.4 Average annual expenditure for purchase of books and journals during the last five years (INR in Lakhs)

Response: 4.2

4.2.4.1 Annual expenditure for purchase of books and journals year-wise during the last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
7.04	4.32	2.0	3.82	3.84

File Description	Document
Details of annual expenditure for purchase of books and journals during the last five years	View Document

4.2.5 Availability of remote access to e-resources of the library

Response: Yes

4.2.6 Percentage per day usage of library by teachers and students

Response: 21.18

4.2.6.1 Number of teachers and students using library per day over last one year

Response: 497

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

All the 23 departments of this institution have their own Computer facilities for their departmental work. The faculty members are facilitated to prepare Computer Aided teaching/learning materials with the help of the Computers available in their departments.

The Government of Tamil Nadu has implemented optional Computer Literacy Programme (CLP) from 1999 onwards for the benefit of all UG students, in order that the student community passing out of this college after graduation are in a position to join the mainstream of the present day competitive and challenging computer world.

The College has its own website also. Totally 400 computers are there in the College at present. There is a common computational laboratory for science students.

To prepare the computer aided teaching materials, Laptop, LCD and K-Yan projectors and Smart Boards are available in the classrooms and laboratory. The students are guided by the staff and technicians to utilize these opportunities. The administrative work in the department is carried on through the computer, and the departments are computerized to carry out the admission work.ICT promotes the acquisition of knowledge

and skills that empower students for lifelong learning. The output in developing computer aided packages in variousDepartment are:

- Glass Boards, Plastic boards and Screens.
- Slide Projectors, Direct Projectors and Projection Microscope facilities.
- Computer and Education CD’s for virtual demonstration and presentation.
- Preserved Specimens and Museum Collection in the concerned Departments, and
- Well-equipped departmental libraries.

Apart from the above packages the administrative office has the following packages as well:

- Fee Collection Details.
- Pay Roll System.
- Scale Register and Salary Certificates.
- Income Tax Calculations.

In every HODs meeting, the position of hardware upgradation and software upgradation are elaborately discussed with the Hardware Engineer and System Analyst. Following the submission of proposals of the Departments of Computer Science, Computer Applications and Information Technology, the Principal recommends suitable action to the Government. The future plan of the Institution is to provide more internet facilities for students and faculty members.

ICT resources are extensively used in Computer labs, seminar hall and meeting halls to enhance teaching. The students use download and printout facilities of e-books

and e-journals. For this, the institution is having sufficient computers, printers, scanners, LCD

Projectors and Wi-Fi facility. The faculty members can use this resource at any time to prepare

Course materials and lectures. Faculty members can make use of labs for preparing materials and presentation of papers for their research. The faculty members and students can use computer labs even the college hours. Computer literacy students are a part of curriculum.

The Computer Department also organizes training sessions on the use of internet for learning resources. Well-equipped computer labs and LCDs are available to faculty members for computer aided teaching. At present, faculty members can use internet at various levels for

Course materials and lectures. Faculty members can make use of labs for preparing materials and presentation of papers for their research.

4.3.2 Student - Computer ratio

Response: 15.51

4.3.3 Available bandwidth of internet connection in the Institution (Lease line)
?50 MBPS

35 MBPS - 50 MBPS

20 MBPS - 35 MBPS

5 MBPS - 20 MBPS

Response: ?50 MBPS

4.3.4 Facilities for e-content development such as Media Centre, Recording facility, Lecture Capturing System (LCS)

Response: No

File Description	Document
Facilities for e-content development such as Media Centre, Recording facility,LCS	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1 Average Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, as a percentage during the last five years

Response: 38.8

4.4.1.1 Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year-wise during the last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
6.48	32.59	24.98	22.25	26.59

File Description	Document
Details about assigned budget and expenditure on physical facilities and academic facilities	View Document
Audited statements of accounts.	View Document

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

College:

The Principal has full powers to maintain the infrastructure facilities in the College assisted by the Heads of the Department and Faculty members. There are 40 sub staff for maintenance and upkeeping of the infrastructure facilities. This includes peons, attenders, sweepers and security men. There is a general supervisor to look all these people.

Hostel:

There are two hostels near the College. The Principal is the Honorary Warden of the hostels assisted by Assistant Wardens who are also faculty members of the college. Apart from this, there are cooks, kitchen assistants, servers and cleaners who are under the control of the Assistant Wardens. The hostels are under the surveillance of security men.

Library:

There is a central library which has 7000 books, journals and magazines. A reprographic machine is provided for the benefit of the students and faculty. Every year books are purchased for the utility of the students. There are back volumes, question papers and project works maintained in the library. There is an entry register at the entrance of the library. Each student is allotted 2 library cards for their personal use. The borrowed books should be returned in 15days and late return will be fined. At the end of every semester the borrowed books should be returned promptly. The OPAC system is followed successfully.

Laboratories:

The Department of Computer Science provides all the facilities for the benefit of the students and the faculty members. There are 90 computers and 2 labs for all the students to perform the lab work. Apart

from the teachers there are two qualified lab assistants who help the students in the lab work. The lab facilities are provided to all the students for their academic purpose. The Computer labs are monitored By CCTV cameras to keep vigil on the students inside the lab. The students are divided into batches and the teachers concerned with the help of lab assistants impart computer education to all the students. The students themselves maintain the record and programmes they do in the lab. All the computers are upgraded or replaced with new ones every year.

Garden:

The College has a beautiful garden with a lot of green trees. The College NSS volunteers are maintaining the garden aesthetically with regular practice. Quite often they plant trees in the College and take care of the garden. Separate water taps are fixed in the garden for watering the plants.

Sports:

The College provides sufficient sports facilities for boys and girls. For outdoor games there are seven grounds for foot ball, hockey, volley ball, basket ball, Cricket, Throw ball and kho-kho. The Physical Director takes care of the players sincerely. Sometimes the College conducts inter-collegiate games and tournaments. A gym is also maintained by the College with necessary equipments. For indoor games the College provides chess and carrom.

Canteen:

There is a canteen in the College which provides only vegetarian food items. Snacks, soft drinks and variety eatable items are also available. Pure water is supplied to all the students. Borewell is also available in the campus for constant supply of water. Water is available all the time both for faculty and students.

Electricity :

Sufficient electricity power supply has been regulated to provide uninterrupted power supply to the computer in the laboratories. If there is power failure to support the functioning of the systems, powerful generator facilities are available in a power room. UPS systems are established for all laboratories separately.

Seminar Halls:

There are two seminar halls and one open air auditorium in the College. The seminar halls can accommodate 300 students at a time. All the functions, Activities and Association meetings are held in these seminar halls. The celebrations of College Day and Graduation Day are conducted only in this seminar hall. Seminars and Workshops are also conducted in the same hall.

Solid Waste Management:

The college has no hazardous wastes. Solid wastes are managed by the corporation of Coimbatore and green bhoomi for processing and neutralization. As there are ladies staff members and girls students form a majority the incinerated facility are made available. The corporation has made a perfect drainage system for liquid waste management. The BWT has an individual office inside the college to help the

administration.

Rain Water Management:

The college has fore wells and corporation supply drinking water for the use of staff and students. Rain water replenishes the ground water and the rain water tanks are used to get water from the sources. Moreover the government has fast and order through the corporation of Coimbatore to install water harvesting structure in all buildings around the city.

NAAC

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

Response: 55.93

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
2594	2828	2962	3164	2995

File Description	Document
Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years	View Document

5.1.2 Average percentage of students benefited by scholarships, freeships, etc. provided by the institution besides government schemes during the last five years

Response: 0

5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution besides government schemes year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

5.1.3 Number of capability enhancement and development schemes –

1. **Guidance for competitive examinations**
2. **Career Counselling**
3. **Soft skill development**
4. **Remedial coaching**
5. **Language lab**
6. **Bridge courses**
7. **Yoga and Meditation**
8. **Personal Counselling**

7 or more of the above

Any 6 of the above

Any 5 of the above

Any 4 of the above

Response: 7 or more of the above

File Description	Document
Details of capability enhancement and development schemes	View Document

5.1.4 Average percentage of students benefited by guidance for competitive examinations and career counselling offered by the institution during the last five years

Response: 16.57

5.1.4.1 Number of students benefited by guidance for competitive examinations and career counselling offered by the institution year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
950	868	700	848	950

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	View Document
Any additional information	View Document

5.1.5 Average percentage of students benefited by Vocational Education and Training (VET) during the last five years

Response: 0

5.1.5.1 Number of students attending VET year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Details of of students benefited by Vocational Education and Training (VET)	View Document

5.1.6 The institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

Response: Yes

File Description	Document
Details of student grievances including sexual harassment and ragging cases	View Document

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 0

5.2.1.1 Number of outgoing students placed year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Details of student placement during the last five years	View Document

5.2.2 Percentage of student progression to higher education (previous graduating batch)

Response: 12.83

5.2.2.1 Number of outgoing students progressing to higher education

Response: 165

File Description	Document
Details of student progression to higher education	View Document

5.2.3 Average percentage of students qualifying in State/ National/ International level examinations during the last five years (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)

Response: 19.39

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil services/ State government examinations) year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
16	4	10	0	0

5.2.3.2 Number of students appearing in state/ national/ international level examinations (eg: NET/SLET/GATE/GMAT/CAT, GRE/TOEFL/ Civil Services/State government examinations) year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
43	28	22	18	15

File Description	Document
Upload supporting data for the same	View Document
Number of students qualifying in state/ national/ international level examinations during the last five years	View Document

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) during the last five years

Response: 12

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
5	5	1	1	0

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at national/international level during the last five years	View Document

5.3.2 Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution

Response:

Students Council is banned in Arts and Science Colleges in TamilNadu due to unruly behaviour of the students in many Colleges. Anyhow the students must be given and equal representation and participation in all academic non-academic activities of the institution. Becauseof the Government Order the College does not have a Students Council. But, each class has Students' Representative at the beginning of every academic year. The Tutors select competent candidates with leadership quality and good academic record from the III year classes. The Representative are assigned duties to assist the Principal for organizing all the programmes in the campus. The Representatives maintained amicable relationship with the Principal and the Professors.

The Major Activities are as following:

- The forum is wholly responsible for fixing College functions and inviting guests of honours.
- The leaders of national importance are felicitated in the College functions. The forum takes up the responsibility to celebrate the days.
- If any grievance is felt by the students the matter is represented to the Principal and the Government of Tamil Nadu.
- The Student's Forum is wholly responsible for maintaining peace and smoothness in the college.
- The College also aims at translating itself into a universally acclaimed centre of higher learning imparting quality education for spreading prosperity, peace, harmony, health and happiness which bring radiance to dispel ignorance all around.

Student's Council

There is no Students' Council or similar body at present as there is a Government Guideline the student elections are banned in the Colleges. However, for the smooth functioning of the College and its Committees, the Principal nominates Student Representatives. Student's Council acts as a link between the students and higher authorities. They are responsible for organizing functions and activities in the College. If there are any grievances the Students Council takes them to the Principal for solution. Normally, the Government does not grant any money for the Students Council.

The Major Activities are as following:

- The forum is wholly responsible for fixing College functions and inviting guests of honours.
- The leaders of national importance are felicitated in the College functions. The forum up the responsibility to celebrate the days.
- If any grievance is felt by the students the matter is represented to the Principal and the Government of Tamil Nadu.

The students of various classes have their own representatives who assist the College to run the College softly and smoothly. They also help in projecting the students view point wholly taking any policy decision.

Every department attends to the coordination and liaison activity with Alumni through the appointed students. Student members assist the institution in implementing rigid anti-ragging measures so that the institution becomes ragging-free campus. The matters of harassment and suppression of any single individual are handled by Grievances Redressal Cell. Student members can help other students to present the grievances in case the sufferers want the representation in absentia.

5.3.3 Average number of sports and cultural activities / competitions organised at the institution level per year

Response: 19.8

5.3.3.1 Number of sports and cultural activities / competitions organised at the institution level year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
16	20	23	25	15

File Description	Document
Number of sports and cultural activities / competitions organised per year	View Document

5.4 Alumni Engagement

5.4.1 The Alumni Association/Chapters (registered and functional) contributes significantly to the development of the institution through financial and non financial means during the last five years

Response:

The Government Arts College, Coimbatore has a registered Alumni Association under the “REGISTRATION OF SOCIETIES 1975”. The Alumni Association is conducted once a year. The

College Alumni association was constituted under the convenorship of the Principal. Every year, the Alumni will be sent invitations for the conduct of Alumni meeting. Many Alumni are working in Colleges, industries and in IT companies. During the meeting the following activities are undertaken by the Alumni.

1. Through Alumni interaction consultancy services are arranged
2. The Alumni motivate the students of their area to join this College for higher education,
3. During the Alumni meet they suggest ways and means for the development of the College and
4. During the placement activities the Alumni offer their help and suggestions.

A FEW MOST RENOWED ALUMNI OF THE COLLEGE

1. Thiru C. Muthukumarasamy I.A.S., Secretary, Governor of Tamilnadu.
2. Thiru Sathish Balan I.P.S., Superintendent of Police, Biwani District, Haryana.
3. Thiru K.Sanmuga Rajeswaran I.A.S., Managing Director (Retd) Shipping Corparation Chennai.
4. Thiru Rama Ranganathan, Correspondent, Perks Matriculation Hidher Secondary School, Coimbatore.
5. Thiru S.M. Velusamy, Mayor, Corporation of Coimbatore, Coimbatore.
6. Dr.R. Dhanalakshmi Ph.D., Joint Director (Personnel), Director of Collegiate Education, Goernment of Tamil Nadu.
7. Thiru V. Mylsamy, Advocate, 39, West Club Road, Race Course, Coimbatore.
8. Dr. Manjula suresh, Vice-Principal, Shri Nehru Vidyalaya, Coimbatore.
9. Thiru Thamarai C.A. Chartered Accountant 62, Lokamanya Street, R.S.Puram, Coimbatore.
10. Thiru K.R. Subbian M.A.., B.L (Ex. M.P. of Coimbatore), Advocate, Ansai Street, Ramnagar, Coimbatore.

5.4.2 Alumni contribution during the last five years(INR in Lakhs)

? 15 Lakhs

10Lakhs - 15 Lakhs

5 Lakhs - 10 Lakhs

2 Lakhs - 5 Lakhs

Response: <2 Lakhs

File Description	Document
Alumni association audited statements	View Document

5.4.3 Number of Alumni Association / Chapters meetings held during the last five years

Response: 12

5.4.3.1 Number of Alumni Association /Chapters meetings held year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
2	3	2	3	2

File Description	Document
Number of Alumni Association / Chapters meetings conducted during the last five years	View Document

NAAC

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the institution

Response:

The mission and goal of the College namely: To strive for the welfare of the economically and socially weaker sections of the society by providing higher education is represented in the motto of the College "SAPERE AUDE", which means "DARE TO BE WISE". It reflects more than anything else, the visionary spirit that led to the establishment of this institution 167 years ago in 1852. The motto crystallizes the positive commitment that generations of academicians and administrators had, when they opened the portals of higher education through this institution to the under privileged and the downtrodden.

The leadership function and powers of the Head of the Institution are in accordance with the Rules and Regulations as prescribed by the Government of Tamil Nadu with regard to the administration of the Government Arts Colleges. The day-to-day administration of the College is effectively carried out by the Principal with the able assistance of the College Council.

In eighteen seventies, it was indeed a daring deed as a acquire knowledge particularly in a foreign tongue by attending Colleges in Coimbatore- a citadel of orthodoxy. So Mr. C.C. Flanagan held out this ideal as a beacon light for the adventurous youth of the locality who were in quest of knowledge. When we look back, it is found that it has given a rich dividend today.

It is often said that everything in this universe changes except change itself, and our College blazon was no exception to this rule. The blazon once again underwent alterations as it now appears in the front cover page of this evaluative report at the turn of this century (1999-2000) the year that brought the "FOUR-STAR" accreditation status to this College.

The open book and the lighted lamp on the crust in the blazon stand for knowledge and enlightenment, the supreme goal of our institution. The mountain chain along with the plain represents the geographical was primarily established, while the cotton plant on the left highlight its special importance in the agriculture of the region, the pair of wheels underscores the fact that Coimbatore is also noted for its industrial development.

The Principal is the Head of the Institution. Various academic and administrative units functioning under his leadership. The Principal is appointed by the Government of Tamil Nadu by promotion and transfer. She virtually heads all the Committees in the campus like Academic Council, Sports and NSS activities. Administrative decisions are taken by the Principal on the basis of the directions and rules of the Government of Tamil Nadu. These decisions are implemented by a team comprising of Bursar, Superintendent, Assistants, Junior Assistants and other lower grade staff.

The College Council is the decision making body. This Council is headed by the Principal. The decisions made by this Council are passed on to the Heads of all Departments and through them the faculty members are involved in implementing the decisions made. The teachers are involved both in the decision making and in the implementation process.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

6.1.2 The institution practices decentralization and participative management

Response:

The Principal is the academic and administrative Head of the institution. She provides valuable guidance in planning and organizing all academic activities in the campus. The powers are classified and delegated to all Heads of the Departments who delegate the duties and responsibilities to the staff members concerned. It is not only the duty of the faculty to maintain discipline but also take care of the students individually.

The Principal is assisted by the Office Management from administrative side of the College. There are three important posts in the Office, Bursar, Head Clerk and Accountant. These people, with their assistants like Clerk and Cashier are very much helpful to the Principal encourage the faculty members to carry out research and organize seminars and workshops training and other programmes.

As far as the College Office is concerned, it is controlled the Superintendent who looks after the Establishment section concerning the faculty members and students. To look after the student affairs and their interest, the Head Clerk is responsible. The cashier takes care of collecting fees from the students. The College Office is responsible for maintaining the certificates of the staff and students and different files of the College.

The College promotes the culture of participative management.

- Regarding institutional development, important suggestions are conveyed through

Regular staff meetings to the Principal and Government for necessary action.

- Government involves the staff and students in orientation and development programmes.
- Government sanctions the necessary requirements
- Prize winners are awarded by the Government for meritorious performance in the collegiate competitions
- Government actively participates in the Parents-Students Meetings.
- There is a network system of coordinative mechanism for the successful conduct of the College
- Intradepartmental meetings are arranged for common issues.
- The teaching and non-teaching staffs are represented in the following College Committees.

1. College Committee
2. Steering Committee
3. Admission Committee
4. Discipline Committee

5. Anti-Ragging Committee
6. Prevention of Women's Sexual Harassment Cell
7. Research Co-Ordination Committee
8. Faculty Grievance Redressal Committee
9. Student Grievance Redressal Committee
10. Magazine Committee
11. Calendar Committee
12. NSS Advisory Committee
13. Sports Advisory Committee
14. Examination Committee
15. Library Committee
16. Cultural Committee
17. Women's Welfare Committee
18. Counselling Committee

The College Committee is the policy decision taking body and the Principal is the supreme authority to run the College smoothly and successfully. She is mainly responsible for looking after the academic function of the College. The various Departments are entrusted with teaching and evaluation.

The policy decisions are made by the College Committee and elaborate deliberations are made. Finally, the decisions will be conveyed to the faculty in the faculty meeting.

6.2 Strategy Development and Deployment

6.2.1 Perspective/Strategic plan and Deployment documents are available in the institution

Response:

The perspective planning of the institution development is made in consultation and with the approval of the Director of Collegiate Education and the Department of Higher Education of the Government of Tamil Nadu.

The Committee duly constituted by the College Council prepares the academic calendar every year, which takes into consideration of the instructions of the Director of Collegiate Education and the suggestions of the College Council.

The institute has a perspective plan for development. In the beginning of every academic year, the University sends a common schedule for the whole year's academic plan. The Principal and the HODs convene a meeting to discuss in detail the plan of the year. After the meeting, the annual plans are sent to the Departments where the faculty prepares the departmental annual plan. There is also a perspective plan to provide an eco-friendly campus and to achieve sufficiency in infrastructure for academic and co-curricular purpose. The following aspects are considered for inclusion in the plan:

The infrastructure development plan is

- To develop the language lab and increase number of computer labs
- To establish more smart class rooms
- To improve the growth and development of library with e-technology

The Academic plan is

- To increase the UG, PG Research programmes.
- To start bridge course in all the subjects.
- To encourage the staff to attend competitive exams like NET, SLET, etc.
- To start programmes with foreign collaborations.
- To establish MoUs with reputed companies and industries.
- To start value added programmes with the help of the University.

Perspective plan for the institutional development is discussed in the Council and resolutions passed. This planning is made in consultation and with the approval of the Director of Collegiate Education and the Department Higher Education of the Tamil Nadu which makes the final decisions and informs the institution.

The action plan and schedule are discussed, analysed and monitored by the Academic Council. As such, the College does not have any power to take direct action in this regard. Only the Government of Tamil Nadu is empowered to finalise the plan and initiate action.

A Calendar Committee is constituted every year under the convenorship of a senior faculty member, preferably a Head of the Department. The Committee prepares the academic calendar every year, which takes into consideration the instructions of the Director of Collegiate Educations and the suggestions of the College Council. The calendar has all the details about the College, programmes, facilities, names of teaching and non-teaching staff, the monthly calendar with holidays and dates of internal examinations, etc.

It can constitute its own Academic Bodies like Governing Council and Academic Council which can act independently in their decisions. The College can frame the schedule of the examination, invigilation duties and valuation agenda without the interference of the Parent University. The results are published in the website. Thus, the institution has taken the initiatives to make optimum use of autonomous status.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

6.2.2 Organizational structure of the institution including governing body, administrative setup, and functions of various bodies, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanism

Response:

The Organizational Structure of the institution is inclusive of all the human resources that activate the functioning of the institution. The Principal as the head of the Institution coordinators and monitors the academic and administrative functions of the college along with the Controller of Examination.

The following statutory bodies are constituted as per UGC guidelines for the effective functions of autonomy: **Governing Council:** Functions include (i) to submit proposals for staring new programmes of study (ii) to conduct exams, publish results, approve results, approve issue of mark lists, etc. (iii) to fix fees and other charges payable by students (iv) to institute scholarships and fellowships and (v) to make regulations for sports and extracurricular activities. **Academic Council:** Responsible (i) to scrutinize the proposals of BoS regarding course of study, academic regulations, curricula ect. (ii) to make academic regulations regarding admission of students conduct of exams, and to initiate measures for quality of teaching , student evaluation, etc, (iii) to make and approve proposals for research (iv) and to advise the Governing Council on all academic matters. **Board Studies:** Functions include (i) to prepare curriculum for academic programmes (ii) to recommend syllabus texts (iii) to suggest methodogies for innovative teaching and extension. **Finance Committee** acts as an advisory body to the Governing Council to consider (a) budget estimates relating to the grant received/receivable from UGC, and income from fees, etc. and (b) Audited accounts for the above. The teaching and non-teaching staff follow the UGC Regulations.

Decentralization of power through the functioning of various Heads of the Department under the guidance of the principal, Staff Council contributes to academic oriented decision making, Autonomy given to departments to frame academic development programmes. The Admission, Appointment and Finance Committees function in conjunction with representatives from faculty maintaining transparency. The Principal, Head of the Department, Controller of Examinations, IQAC Co-ordinator and Heads of Department conduct meetings to discuss the activities of the college.

Administrative decisions are taken by the Principal on the basis of the directions and rules of the Government of Tamil Nadu. These decisions are implemented by a team comprising of Bursar, Superintendent, Assistants, Junior Assistants and other lower grade staff. Similarly, academic decisions are discussed and finalized by the Principal in the Academic Council meetings and these decisions are implemented by various Academic Bodies comprising Heads of the Department and senior faculty members. The college is committed to providing quality education with computer skills to the poor at an affordable cost.

File Description	Document
Link to Organogram of the Institution webpage	View Document

6.2.3 Implementation of e-governance in areas of operation

1. **Planning and Development**
2. **Administration**
3. **Finance and Accounts**
4. **Student Admission and Support**
5. **Examination**

All 5 of the above

Any 4 of the above

Any 3 of the above

Any 2 of the above

Response: All 5 of the above

File Description	Document
Screen shots of user interfaces	View Document
ERP Document	View Document
Details of implementation of e-governance in areas of operation Planning and Development,Administration etc	View Document

6.2.4 Effectiveness of various bodies/cells/committees is evident through minutes of meetings and implementation of their resolutions

Response:

The Government Arts College (Autonomous) is one of the oldest Colleges in this area, under the Education Department of Government of Tamil Nadu. The Principal is the Head of the institution and ex-officio Chairman of all the independent statutory bodies. As an autonomous College, the institution has the following independent statutory bodies.

1. College Governing Council
2. College Academic Council
3. College Finance Committee

In addition to the above statutory bodies, the College has the following Committees also:

Admission Committee: The Admission Committee with the constituted convenor ship of **Dr. Ponnusamy** are responsible for admitting UG and PG Students explaining to the parent the rules and regulations of the College and the facilities like hostel, transportation and sports.

1. **Examination Committee:** This Committee with the convenorship of **Dr. S.Marimuthu** is responsible for the conduct of two CIA Examinations, and Semester Examinations.
2. **Discipline Committee:** This Committee is formed with the convenorship of **Dr. Ponnusamy**. Which is responsible for strict discipline in the College.
3. **Sports Advisory Committee:** The Sports Advisory Committee is formed with the convenorship of **Dr. Vijaya kumar** the Physical Director who is responsible for the conduct of intra-mural and

inter-collegiate tournaments.

4. **Library Committee: Dr. Shoba** is the Convener of Library Committee which is convened every semester and takes decisions in purchasing books, journals and magazines, newspaper, etc.
5. **NSS-Advisory Committee:** The four units of this College are actively involved in regular activities and special camp activates. The Committee headed by **Dr. Kumar,** takes steps to draw programmes for the units and implement the programmes successfully in the village.
6. **College Calendar Committee: Dr. Selvaraj** is the convener of this Committee. He is responsible for collecting all the information selected to the College calendar like vision, mission, objectives and quality policy.
7. **Cultural Committee: Dr. Poonkodi** is the convener of this Committee. She is responsible for conducting cultural activities in the College. During any function, she organizes songs, dance, and intercollegiate competitions.
8. **Prevention of Women Harassment of Committee: Dr.Rajakumary** is the Convener of this Committee who takes every step not to occur any such incidents in the College.
9. **Anti Ragging Committee: Dr.Devaraj Arumainayagam** is the Convener of this Committee; frequently organize meetings, warning them against serious consequences in future. This is a rural based college with mosly village students.
10. **Student's Grievance Redressal Committee: Dr. Sri Gnanapriya,** the Convener of this Committee is responsible to redress the grievances of the students. The -students are expected to fill up the format in connection with their grievance and submit the format to the HOD or the Principal for the redressal.
11. **Faculty Grievance Redressal Committee: Dr. R.A.Roseline is** the Convener of this Committee who receives a format of grievances duly filled in by faculty for redressal. The Convener discusses the grievances with the Principal and finds solutions for the grievances.
12. **Counselling Committee: Dr. Robert** is the Convener of this Committee. Both faculty and students have problems personal, academic and psychological in nature.

File Description	Document
Any additional information	View Document

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

The Government Arts College has sketched number of welfare measures for teaching and non-teaching faculty. It executes them through different modes and channels.

- Loans/sanctioned through be UCO Bank of the College.
- Festival advance of rupees 5000/- is given top both teaching and non-teaching staff financial support provided for attending workshops, seminars, conferences, outside the College.
- Various types of leave are sanctioned without pay loss such as Earned Leave on other Duty Leave Maternity leave, Medical Leave, Casual Leave.
- Hand loom exhibitions are organized during festival time to sell cloths at low rates to be paid in instalments.

- The UCO Bank in the College is very helpful to both teaching and non-teaching staff with ATM facilities.
- Every Staff room has water facilities.
- Separate Toilet facilities for Lady Faculty members.
- Separate Parking facilities are provided to both two-wheel owners and four-wheel owners. The Government provide staff quarters for willing members.
- Recreational facilities are also provided.
- Free use of infrastructure facilities like computers are provided for personal research activities.
- Faculty members are permitted to go for external valuation and act as Board of Studies members.
- Faculty members are permitted to go on other duties to present papers and attend seminars.
- Canteen facilities are made available in the College separately for staff.

6.3.2 Average percentage of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the last five years

Response: 0

6.3.2.1 Number of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Details of teachers provided with financial support to attend conferences,workshops etc during the last five years	View Document

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 0

6.3.3.1 Total number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Details of professional development / administrative training programs organized by the Institution for teaching and non teaching staff	View Document

6.3.4 Average percentage of teachers attending professional development programs viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Program during the last five years

Response: 13.73

6.3.4.1 Total number of teachers attending professional development programs, viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Programs year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
79	30	24	16	21

File Description	Document
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers).	View Document
IQAC report summary	View Document
Details of teachers attending professional development programs during the last five years	View Document

6.3.5 Institution has Performance Appraisal System for teaching and non-teaching staff

Response:

The self appraisal form of the faculty members are prepared, based on UGC guidelines. There is a system of appraisal to evaluate and review the performance of the faculty members. Normally, the only way to evaluate the faculty members is the result they produce in their subjects. The appraisal form is supplied to the faculty members who return them to the Principal after duly filling it. The Principal scrutinizes and evaluates and finally gives suggestions. The Principal is also arriving at a conclusion with the help of the feedback collected from the stakeholders.

The Principal collects all the filled in appraisal forms from the faculty and submits them to the Government with remarks for their perusal and action. The Government, after reviewing the appraisal report carefully suggests and advises the teaching faculty to perform better. At the time of career improvement and increment these reports are the parameters to assess the ability and efficiency of the faculty. The Government convenes faculty meeting as and when necessary to discuss the strengths, weaknesses, opportunities and challenges. Individual identification and review is made by the Government

to judge the performance, and progress of the feedback is communicated to all the stakeholders. The College has many welfare schemes both for teaching faculty and non-teaching staff members. The Government reviews the outcome of the performance appraisal. It is also communicated to the respective staff members any discrepancy is brought to immediate rectification.

The Government takes steps to organize in service training, orientation programmes and Faculty Development Programmes by which the faculty of the College are enriching their knowledge and experience. The Principal, in the capacity as the leader of the institution, empowers the faculty members through various Development Programmes. The Faculty Development Programme which is conducted regularly enriches and develops the knowledge of the faculty through the interactive teaching learning ambience; the faculty are permitted to attend various workshops and seminars outside the College. The Tutor-ward System gives full power and responsibilities to the members of the faculty to find solutions for the problems of the students. Motivation of students is important on the part of faculty members. The faculty members have the skill and responsibility to control the students and to give counselling. The NSS Coordinators and the Placement Officers attend various training programmes organized by Bharathiar University.

Our College encourages and organizes Faculty Development Programmes to enhance the professional skills of the faculty members. The College permits the faculty members to attend various orientation programmes, workshops and seminars for their higher studies. OD is granted to the members of the faculty who wish to participate and present papers outside the College. Proper guidance and facilities are provided to the staff members. The non-teaching staffs are given additional training in office Automation.

File Description	Document
Any additional information	View Document

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

Financial Auditing:

All the Government colleges have to undergo under the supervision of Accountant General Office, Chennai. There is a separate auditor for this college who is also a member of Governing Council. There are 2 types of Audit, namely Internal Audit and external Audit. Internal Audit is done by the faculty belonging to Commerce and mathematics every year. External Audit is done by Accountant General’s office who visits the college every year. There is also another audit conducted by DCE office every year. The office of the Controller is usually audited by Chartered Accountant every year. Normally the auditing process is a centralized one.

The institution has developed the following mechanisms for quality checks,

Internal Audit

College Academic Council

These systems are useful for

a) Starting of new programmes, internal quality maintenance, encouraging the participation in research activity and presenting papers are the academic quality assurance, and

b) Streamlining the conduct of examination, students problems, effective utilizing of computers in the laboratory, discussing the extension activities, proper verification of existing stock are the quality assurances, proper verification of existing stock are the quality assurances for quality assurances for administrative system.

Internal Audit

Internal audit is conducted once a year by a team of teachers who have been trained in audit. The team visits each Department to access the compliance of all the provisions of the quality management system with regard to students' progress, staff performance, schedule of class work, etc.

College Academic Council

The College Academic Council reviews the internal audit report performance of the departments, process performance and product conformity, primitive and corrective action taken.

As and when necessary academic audit has been arranged to review the income and expenditure and financial management of the College. Various experts from many industries and companies review the academic condition of the College and suggest ways means to improve the industrial activities of the members of faculty. From their report, the Government identifies the strength and weakness of the academic status of the College and takes steps to improve the condition. The College Committee discusses elaborately the pros and cons of the remarks of the auditors to initiate steps to improve the quality of the College.

Internal audits are conducted once every semester. The programme defines the scope of the audit, frequency and the personal conduct of the audit. Normally the Auditors should be competent and qualified to do the audit.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

6.4.2 Funds / Grants received from non-government bodies, individuals, Philanthropists during the last five years (not covered in Criterion III) (INR in Lakhs)

Response: 0

6.4.2.1 Total Grants received from non-government bodies, individuals, philanthropists year-wise during

the last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Details of Funds / Grants received from non-government bodies during the last five years	View Document

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

Resources play a major rule in implementing strategies laid for progress. The College pays keen attention to mobilise necessary funds as possible. It identified various funding schemes announced by the much State Government, UCG, DST, etc from time to time. For each expenditure the Principal appoints a Committee to prepare the proposal according to the guidelines. There is known reserve fund or corpus fund available.

Every year the College is collecting fees from the students to meet the yearly expenditure to the all departments. Budget is prepared as per the requirement of the various departments. The disbursal of funds for the needs proposed are strictly monitored by the Principal. Expenditure receipts are maintained for various purchases especially related to the lab and library. The College follows a transparent accounting and audit practices.

The generation of funds is primarily based on quality enhancement of teaching and learning. In such method the scope for increasing consultancy gives way for generation of more funds. The normal fee structure may attract more students to the institution. But the area is possible to mobilize funds from the students.

Fund is also allotted to the students and teachers to attend various programmes outside the College to ensure quality education. The Central Government provides NSS funds regularly to the College. The students are also sent outside the College to participate in the intercollegiate programmes for which the Government grants money.

Every year in the budget allocation a considerable amount has been allotted to increase the library facilities in the College. New books are purchased, more journals, are subscribed and computer facilities are established to upgrade the standard of library. Apart from the books daily newspapers are purchased for the faculty and the students to improve their general knowledge. Some of the rare books in the library are contributed by the donors.

The College takes keen interest to utilize allotted amount properly. Resources need to be properly utilized for the allotted purpose. Urgent requirements need to be met for the welfare of student community and the institution. Funds received should move only through proper channels of administration. Amount

collected for the purpose need spent for the purpose only. Using funds at the appropriate time will avert major expenses.

The UGC, DST-FIST Funds are utilized for doing research and to maintain and build infrastructure. A considerable amount is utilized for procurement of lab facilities and learning tools. The OSA Funds is utilized for purchasing computers and other equipments.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

After the third accreditation in the year 2013, the IQAC was formed under the presidentship of the Principal Dr. V.Jothimani and after words IQAC meeting was regularly conducted in the College.

Significant Activities and contributions made by IQAC

IQAC motivated the research scholars and the faculties to publish papers in refereed journals.

- Students feedback on programmes was collected at the end of the programmes and follow up actions were taken.

- IQAC encouraged the faculty to submit proposals to various funding agencies for projects and for conducting Seminars/ Conferences/ Workshops.

- 3 day Orientation Programme was organized for I year students who are fresh from school to ensure that they are familiar with the working of the College and its activities.

Teaching, Learning an Evaluation:

- According to the University norms assignments and seminars are given to the students. The Continuous Internal Assessment tests are conducted to monitor the progress of the students.

- Based on the performances of the students remedial classes are conducted.

- Seminars, Group discussions & Quiz Programmes are conducted.

- Project based learning, peer learning, ICT oriented teaching are used.

- In best out going student is identified based on their academic performance, co-curricular activities and extra-curricular activities and awarded. This motivates and encourages the students to compete well in all their endeavour.

- English language labs are used to improve English fluency.

- The Soft Skill Development Centre is effectively functioning to improve the intellectual skills of students.

Research ,Consultancy And Extension:

A. Encourage conducting seminars and workshops.

B. Encourage the faculty members and students to participate in seminars, workshops.

C. Encourage the faculty members apply for Minor and Major projects.

D. Encourage the faculty members apply for apply for M.Phil. and Ph.D. and publish their research papers in referred journals.

Infrastructure and Learning Resources:

- Access to internet is provided to all faculty members and students free of cost.

- Students make use of the computers in the laboratory for preparation of records, presentations for seminars and projects.

- Research Scholars are provided with computer and internet facility at laboratory.

- Faculty members are provided computer in each departments.

Student Support and progression:

- Various Committees monitor the progress of the activities.

- Internal audit conducted and monitored.

- The Placement Cell regularly conducts training programmes and arranges campus interviews and also deputes students to off-campus drives.

- Academic Registers are maintained to monitor the progress of the students.

- Various Scholarships are offered and updates the status through online.

Governance, Leadership and Management

Faculty members presented and published papers in National and International Conferences. The Research Committee meets periodically and discusses the research avenues of the various disciplines. Faculty

members are working in various research projects funded by UGC. of Tamil Nadu, etc. Students are motivated to present articles in seminars and conferences and publish in journals. Faculty members are actively participated and member in various professional bodies. Faculty members obtained different patents in their respective subject areas.

File Description	Document
Link for Additional Information	View Document

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms

Response:

Feedbacks given by the stakeholders are processed, recommended and submitted to the statutory bodies for further action. Result Analysis is done for each semester and deviations if any are viewed for remedial actions. All the activities of the various Departments are regularly recorded and monitored. Self appraisal of the faculty members is collected and analysed. Seminars are organized for teachers and students. The best outgoing students from each Department are identified and awarded.

IQAC motivated the research scholars to publish papers in referred journals. Students feedbacks on teachers were collected at the end of each semester and follow up were taken. IQAC encouraged the faculty to submit proposals to various funding agencies for projects and for conducting Seminars/Conferences/Workshops. 3 day Orientation programme was organized for I year students who are fresh from school to ensure that they are familiar with the working of the College and its activities. 3 FDPs were organized for enhancing the teaching skills. It helps the faculty members to handle students in a better way. The National Institutional Ranking Framework (NIRF) Data submission Report was sent to MHRD in Feb 2016.

File Description	Document
Link for Additional Information	View Document

6.5.3 Average number of quality initiatives by IQAC for promoting quality culture per year

Response: 1

6.5.3.1 Number of quality initiatives by IQAC for promoting quality year-wise for the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
1	1	1	1	1

File Description	Document
Number of quality initiatives by IQAC per year for promoting quality culture	View Document
IQAC link	View Document

6.5.4 Quality assurance initiatives of the institution include

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback collected, analysed and used for improvements**
2. **Academic Administrative Audit (AAA) and initiation of follow up action**
3. **Participation in NIRF**
4. **ISO Certification**
5. **NBA or any other quality audit**

Any 4 of the above

Any 3 of the above

Any 2 of the above

Any 1 of the above

Response: Any 2 of the above

File Description	Document
Details of Quality assurance initiatives of the institution	View Document
Annual reports of Institution	View Document

6.5.5 Incremental improvements made during the preceding five years *(in case of first cycle)* Post accreditation quality initiatives *(second and subsequent cycles)*

Response:

As the Government Arts College is going for accreditation for Fourth Cycle, the plan of action chucked out for IQAC for the year 2017 and 2018 is given below:

Plan of Action	Achievements
To send proposals for financial assistance to	◦ Department of History sent a proposal to organize One day International level work on “New Trends in Historiography”

the funding agencies	◦ Department of Tamil applied for a Short Research program to Tamil Nadu State Co for Higher Education ◦ Department of Mathematics Sent a proposal to UGC to conduct the National Confe on “Dynamical Systems & Chaos”
To depute faculty members to attend Faculty improvement programmes.	Deputed 20 faculty members to attend Faculty improvement Programmes organized by UG
To depute faculty to Orientation/Refresher course.	Deputed 15 faculty members to attend Refresher Course and 10 faculty members to attend Orientation Programmes conducted by the UGC-ASC of various Universities.
To organize Personality/Career Development Programmes for students.	Organized personality/career development programmes in various departments. ◦ Department of English organized a lecture in the title “Dalit Writings across the Co on 31-10-2017. ◦ Department of English organized a lecture in the title “Career Development in Jour on 11-12-2017. ◦ Department of English organized a Workshop in the title “Environmentalism: Contexts and Texts” on 09-03-2018. ◦ Department of Statistics organized a lecture in the title: Job opportunities in Statisti 01-03-2018. ◦ A Lecture on “Penn Ezhuthuthu” and “Ezhuththum Samooka Matramum” organize the Department of Tamil on 05-10-2017. ◦ Department of History organized a documentary in the title “Gudiyan Caves-A Pre-historic rock shelter in TamilNadu” on 22-06-2017. ◦ A Lecture on “Python programming” was organized by the Department of Comput Applications on 21-02-2018 & 22-02-2018. ◦ Department of Defence Studies organized a lecture on “Installation in the Nilgiris” 28-03-2018. ◦ Department of Psychology organized a lecture on “Careers in Psychology” on 12-0 ◦ Department of Tourism and Travel Management organized a seminar “Career Advancements in IT” on 16-03-2018.
To plan extension activities to reach out to the community	Various extension activities were carried out by the Departments as well as through YRC. 1. AIDS awareness, Cashless awareness and World Water Day awareness rallies were conducted by NCC cadets on various days. 2. NSS volunteers participated in Human Chain Rally on 27-07-2017 along with the R Club of Coimbatore. 3. A Special NSS camp was conducted in Vadasithur village from 20-01-2018 for sev days. 4. NSS students participated in Breast Cancer awareness rally on 30-10-2017 in Gove Hospital, Central Bus stand and Ukkadam Bus Stand. 5. YRC students participated in the programme about “Dental Care” on 24-01-2018 6. Department of Political Science students released a Short film on “Blue Whale Gar

	the title “Dhisaikal Nangu”
To organize National and International Conferences	1. Department of History organized a One day International level workshop on “New in Historiography” on 09-01-2018 2. Department of Mathematics conducted a National Conference on “Dynamical Syste Chaos”during September 11-13,2018
To plan co-curricular and extracurricular activities	Social Awareness Programmes are organized through various Clubs namely Thirukkural C ECO Club, Meditation Club, Cultural Club and Health Club.

File Description	Document
Link for Additional Information	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Number of gender equity promotion programs organized by the institution during the last five years

Response: 0

7.1.1.1 Number of gender equity promotion programs organized by the institution year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Report of the event	View Document
List of gender equity promotion programs organized by the institution	View Document

7.1.2 Institution shows gender sensitivity in providing facilities such as
a) Safety and Security
b) Counselling
c) Common Room

Response:

Safety and security

The Institution is totally free of any risks and the environment is safe and secure. The buildings are strongly built, safely meshed and have high compound walls. As most of the boys and girls are outside this are they feel at home and ease in the College. The buildings, its projections, and civil works are carried out as per the norms prescribed by Government Tamil Nadu. Fire extinguishers are installed in each block to avoid accidents. There is a team of security personnel who take care of the College day and night. Library, Laboratories and staff rooms are under lock and key system and in the evening they are handed over to the Office. The securities are always on rounds during night time also.

-

In the year 1989 the need for Guidance and Counselling to the students of our College was identified and the Department of Psychology came forward to start a Guidance and Counselling Centre to help the students who are beset with problems of various kinds. The Centre is coordinated by the HOD of Psychology which includes the Teacher-Volunteers from various Departments. They render Guidance and Counselling to the students of their respective Departments. The above Guidance and Counselling are

monitored by the respective HODs.

A meeting of the Counsellors is conducted periodically to review the progress of theGuidance and Counselling activities.

The Centre is also conducting personality development programmes for the benefit of the students such as overcoming inferiority feelings, Stress management, Assertiveness Training, Leadership Training and Social and Communication skills Training, etc.

The ultimate goal is to make students to become self-actualized individuals of the society and the Country.

Common Room

There is a separate common room exclusively for ladies both staff and students. Sufficient furniture is provided to the girls and there is a small room to take rest.There are separate toilets for staff and students which are maintained neatly and cleanly. There are two incinerators separately for staff and students. There is common room and an environment is safe and secure for women faculty and students.

- Blood donations camps are held at the College and the students are ever ready to donate blood to the needy patients of the Government and other private hospitals.

7.1.3 Percentage of annual power requirement of the Institution met by the renewable energy sources

Response: 0

7.1.3.1 Annual power requirement met by renewable energy sources (in KWH)

7.1.3.2 Total annual power requirement (in KWH)

Response: 58435

File Description	Document
Details of power requirement of the Institution met by renewable energy sources	View Document

7.1.4 Percentage of annual lighting power requirements met through LED bulbs

Response: 0

7.1.4.1 Annual lighting power requirement met through LED bulbs (in KWH)

7.1.4.2 Annual lighting power requirement (in KWH)

Response: 7

File Description	Document
Details of lighting power requirements met through LED bulbs	View Document
Any additional information	View Document

7.1.5 Waste Management steps including:

- **Solid waste management**
- **Liquid waste management**
- **E-waste management**

Response:

Waste Management steps including:

- Solid waste management
- Liquid waste management
- E-waste management

Solid waste management

The college does not generally produce hazardous wastes, except by the Department of Biotechnology, that too at a very small level. Bacterial cultures are killed by high pressure steam in an autoclave and disposed underground. Chemicals like alcohol and ethidium bromide are diluted beyond their capacity to do any harm in general and left through the drain pipes. Solid wastes are entrusted with 'Green Bhoomi' for further processing and neutralization. Being a college with women students in majority, an incinerator with proper exhaust facility has been procured by the Women Cell of the college to dispose sanitary napkins.

Liquid Waste Management

Train pipes and outlets are established through the garden for the waste water.

A perfect drainage system has been established for liquid waste from labs there is underground drainage system through the college.

E – Waste management

Dysfunctional electrical appliances for the computer labs are kept separately, and the possibility for retrieval in checked by hardware technicians and the college electrician. Those that are beyond redemption are entrusted with the recycling service organization, 'Green Bhoomi'. E – Wastes which usually contain hazardous materials such as arsenic, brominated flame retardants, cadmium, chromium, lead, mercury, PCBs and PVCs which can cause innumerable diseases, are hard to be neutralized. External agencies like 'Green Bhoomi' can do a better job in neutralizing e-waste components.

7.1.6 Rain water harvesting structures and utilization in the campus

Response:

The main water sources of the college are borewells and the corporation water supply. Other than judicious use, the only way of conserving water is rain water harvesting. Rain water which drains from the roof of the college building are changed into specially built, gravel filled underground tanks which ultimately replenish the ground water and in turn rejuvenate the aquifers.

When there was no rain continuously for 5 years, the Government Authority like Corporation, Municipalities and Panchayat Administration took vigorous steps on war footing to install water harvesting structure in all the building in and around the cities. Hence, the people of the area immediately obliged by the Government Order and water harvest structures were established. This is highly fruitful after the rain fall.

File Description	Document
Any additional information	View Document

7.1.7 Green Practices

- **Students, staff using**

a) Bicycles
b) Public Transport
c) Pedestrian friendly roads

- **Plastic-free campus**
- **Paperless office**
- **Green landscaping with trees and plants**

Response:

Green Practices`

The institution conducts Green Audit of its campus and facilities. Environment sustainability of the institution can be assessed only through a “Green Audit” and hence an audit team consisting of the two NSS Programme Officers and Principal has been established. A survey of the vegetation cover was done and efforts are on to plant trees so that the oxygen saturation of the campus ambience can be held at a desirable level.

Classrooms get generous natural lights and are also well ventilated. Hence, electrical installations are kept adequate, with good maintenance, and never superfluous. Students are advised to be conscious about wastage of electricity. Periodical checks are done on electricity bills and water consumption. Students are advised to use public transport facility or rather than using petrol-bikes. Staff

circulars are sent through e-mail from the current year in an effort to reduce the use of printing paper. Even the printer-paper currently used in eco-friendly, manufactured by “Tamil Nadu Newsprint and Papers Limited” (TNPL) using biogas as the chief raw material.

1. Students, staff using
2. Bicycles
3. Public Transport System
4. Pedestrian friendly roads

- Plastic – free campus
- Paperless office
- Green landscaping with trees and plants

Many faculty members and students use bicycles to improve the health of the community it is not only economical but also pollution free. The pedestrian roads on the campus and outside the campus are safe and the institution take steps to expand the roads in future. The institution advise the students to make campus plastic free by discouraging them. The use of papers is greatly minimized which reduces carbon foot print all over the college beautiful planted to keep the campus clean and pollution free. Quite often tree planting programmes and rallies for tree planting are conducted to promote the campus cleaning atmosphere.

7.1.8 Average percentage expenditure on green initiatives and waste management excluding salary component during the last five years

Response: 0

7.1.8.1 Total expenditure on green initiatives and waste management excluding salary component year-wise during the last five years(INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Details of expenditure on green initiatives and waste management during the last five years	View Document

7.1.9 Differently abled (Divyangjan) Friendliness Resources available in the institution:

1. **Physical facilities**
2. **Provision for lift**
3. **Ramp / Rails**
4. **Braille Software/facilities**
5. **Rest Rooms**

6. **Scribes for examination**
7. **Special skill development for differently abled students**
8. **Any other similar facility (Specify)**

A. 7 and more of the above

B. At least 6 of the above

C. At least 4 of the above

D. At least 2 of the above

Response: C. At least 4 of the above

File Description	Document
Resources available in the institution for Divyangjan	View Document
link to photos and videos of facilities for Divyangjan	View Document

7.1.10 Number of Specific initiatives to address locational advantages and disadvantages during the last five years

Response: 15

7.1.10.1 Number of specific initiatives to address locational advantages and disadvantages year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
3	3	3	3	3

File Description	Document
Number of Specific initiatives to address locational advantages and disadvantages	View Document

7.1.11 Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere)

Response: 15

7.1.11.1 Number of initiatives taken to engage with and contribute to local community year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
4	3	4	2	2

7.1.12
Code of conduct handbook exists for students, teachers, governing body, administration including Vice Chancellor / Director / Principal /Officials and support staff

Response: Yes

File Description	Document
URL to Handbook on code of conduct for students and teachers , manuals and brochures on human values and professional ethics	View Document

7.1.13 Display of core values in the institution and on its website

Response: Yes

File Description	Document
Provide URL of website that displays core values	View Document

7.1.14 The institution plans and organizes appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations

Response: Yes

File Description	Document
Details of activities organized to increase consciousness about national identities and symbols	View Document
Any additional information	View Document

7.1.15 The institution offers a course on Human Values and professional ethics

Response: Yes

File Description	Document
Provide link to Courses on Human Values and professional ethics on Institutional website	View Document

7.1.16 The institution functioning is as per professional code of prescribed / suggested by statutory bodies / regulatory authorities for different professions

Response: No

7.1.17 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five years

Response: 0

7.1.17.1 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
List of activities conducted for promotion of universal values	View Document

7.1.18 Institution organizes national festivals and birth / death anniversaries of the great Indian personalities

Response:

Apart from regular functions of the college like college day, sports day, NCC day and hostel day, the college celebrate all the birth and death anniversaries of great Indian leaders remember. Every year various festivals are celebrated in the campus of the college such as Pongal, Onam,Diwali, Christmas etc.in a grand manner. The students organize and participate in tournaments, competitions, celebrations and cultural events. The college celebrates important dates such as New Year Day, Independence day, Republic Day, International Youth day, World Tourism Day, Yoga Day, etc. The girls in the college celebrate International Women's Day in a grand manner. On November 5th teacher's day celebrated to mark the birth anniversary of Dr.Sharva Palli Radhakrishnan. The martyrs day is celebrated to remember Gandhi on 13th January by observing 2 minutes silence at 11 Am. Dr. A.P.J Abdhul Kalam's death anniversary was observing in the college. The Department of Mathematics celebrated Ramanujam birthday on 15th February 2019.

7.1.19 The institution maintains complete transparency in its financial, academic, administrative and auxiliary functions

Response:

The Government Arts College is an Autonomous college which is managed by the Government staff. The Principal and the Controller of Examinations play a vital role in the administration of the college successfully. The aim of the college is to provide quality education and to expose the hidden potentials in students that equip them to approach life with confidence and optimism. The Principal gives full freedom to the HODs implement all the programmes and projects smoothly and successfully.

The Government of Tamil Nadu gives freedom to the Principal to function independently to fulfil the Vision, Mission and Objectives of the College. The Principal as the Head of the Institution acts as a bridge among faculty, students and parents to ensure the effective implementation of the quality policy of the institution. The College Council meetings are conducted regularly to decide on addition of new programmes, improvement of infrastructure facilities, new faculty requirements and to improve the co-curricular and extra-curricular activities. The Principal is also attending Academic Council meeting and Senate meeting in Bharathiar University.

The College maintains complete transparency in financial academic administrative auxiliary functions.

Financial Transparency:

- The accounts are maintained by the Bursar accurately.
- The Department transactions are maintained by the Heads of Department.
- The committee expenses are submitted to the Principal.
- The UGC, DST- FIST and RUSA Accounts are maintained by the Bursar.

Academic Transparency:

- The Principal consults all matters with Heads of the Departments.
- The academic plans are discussed in the Department meeting.
- The Principal informs the student the academic programmes through notifications.
- Frequently the students have notices, circulars and notice boards.
- Academic calendar is supplied to all the students and staff.

Administrative and Auxiliary functions

- The central counselling discusses the academic matters and takes decisions.
- Committees are formed to run institutions smoothly.
- The two hostel wardens are responsible for the accountability of the hostel students.
- The Principal is helped by the non-teaching staff to run the College administration successfully.

7.2 Best Practices

7.2.1 Describe at least two institutional best practices (as per NAAC Format)

Response:

Best practices I :

1. **Title of the Practice**

FREE IAS Academy by Government Arts College (Autonomous), Coimbatore.

Dr P.Kanagaraj. Associate Professor of Political Science Government Arts College (Autonomous), Coimbatore is the Chief Coordinator for free IAS Academy in the college. A series of programmes titled "Empowering for Future Mission" that provides skill knowledge and attitude empowerment to the student of our College. The basic objective of these programmes is to transform the potential of youth population (Demographic Dividend) into individual, society and national resources and development. Dr P.Kanagaraj conducts the programmes of the academy free of cost as social service.

1. **Objectives of the practice:**

1. To give free coaching for economically and socially backward students.

1. To conduct Seminars and Guest Lectures by an experienced faculty members.
2. To provide separate materials for both Preliminary and Main examinations.
3. To train the students in the fields of communications, Intrapersonal skills and preparing them to face interviews.
4. To create awareness among the rural students in the area of competitive examinations.
5. To inculcate the values of patriotism, social commitments, integrity and selfless services.
6. To provide programmes for not only Tamil Nadu Public Service Commission but also to the teaching service examinations and banking.

1. **The Context**

Most of the successful candidates in the IAS examinations are from Tamil Nadu, that too through College IAS Academy, Coimbatore. Only very few students from Coimbatore have the opportunity to pass through the competitive examinations. It is a felt need that the learners in Government Colleges are badly in need of some assistance. Hence the philanthropic Government Arts College has taken initiatives to

found a Free IAS Academy with the co-ordination of Government Arts College. The Academy was founded in order to motivate the students by giving free and excellent civil service coaching by the faculties of Government Arts College.

1. **The Practice:**

The Government Arts College is kind enough to provide separate study hall with all facilities to students. The Coaching classes are taken only on Sundays and Saturdays and sometimes outside college hours. The students are gaining practical experience by writing tests and assignments. They are also provided with model questions, computers with Internet facilities. The IAS/IPS/IFS officers in service voluntarily offer their assistance in conducting seminars/workshops and mock interviews.

The Academy has got a library in which magazines like Yojana, Kurushetra, Civil Service Time, Wizard, Chronicle, Frontline and Thittam(Tamil) are available for the benefit of students. In addition, the Academy provides crash programmes for TET,TNPSC and Banking. The website www.gacbe.ac.in provides not only the details about examinations, but also the current affairs and books can be downloaded which will be helpful to the students.

The major programmes being implemented through this mission are

1. Civil Services Free Coaching Programme.
2. Career Guidance Programme.
3. Creative Skill Empowerment Programme.
4. Interview Skill Empowerment Programme.
5. Emotional Skill Empowerment Programme.
6. Arithmetic Skill Empowerment Programme.
7. Learn and Care Environment Programme.

1. **Problems encountered and Resources Required:**

Through Government Arts College, IAS Academy has got its roots strongly. But we have to face some problems. From the faculty side there is a dearth of qualified staff to deal with subjects eminently. From the learner’s side, 50% of the students are part time workers who cannot be regular to the classes. In addition, there are more than 10 Academic Centres in the city at present. Hence there is a dilution in teaching and learning process.

As far as the resources required, the IAS Academy needs a separate block or building with all the facilities

intact. The facilities like books, materials, magazines, and latest journals should be provided more. More computers with internet facilities may be provided to produce more results. The visiting faculty and the college faculty may be given more facilities and remuneration for better results.

1. **Evidence of success:**

So far in the past five years mini aspirants have found their place in the Indian Civil Services and this is the following list of students.

Brief List of Successful Students

1. Mr.Chandrasekar IAS , Kerala Cadre
2. Mr. Aravinth Kumar IAS, Punjab Cadre
3. Mr. Charusree IAS, Tamil Nadu Cadre
4. Dr.K.P.Karthikeyan IAS, Tamil Nadu Cadre
5. Mrs. Poovitha IAS, Karnataka Cadre
6. Mrs. Lalitambigai IAS, Manipur Cadre
7. Dr.Thiyagarajan IAS, Bihar Cadre
8. Mr. Aswin Chandru IAS, Trainee in Mussourie, Uttaakhand
9. Mr.Prathvi Raj IAS, Trainee in Mussorie, Uttarakhand
10. Mr.Saktiya Krishnan IAS, Orissa Cadre
11. Mr.Arul Kumar IPS, Himachal Pradesh Cadre
12. Mr. Hariprasath IPS, Bihar Cadre
13. Mr. Satish Balan IPS, Harayana Cadre
14. Mr. Giri Prasad IPS, Meghalaya Cadre
15. Mrs.Rohini Priyadarshini IPS, Telangana Cadre
16. Mrs.Ajitha Begam IPS, Kerala Cadre
17. Dr.Aravind IFS, Shanghai, China

18. Mr.Madhav Raj IFS, Maharashtra Cadre
19. Mr.Ganesh IFS, Manipur, Cadre
20. Mr.Krishna Kumar IRS, Deputy Commissioner, Income Tax, Hyderabad
21. Mr. Saravanakumar IRS, Deputy Commissioner, GST, Nellore, Andhra Pradesh
22. Mr.Deepak IRS, Deputy Commissioner, Income Tax, Bangalore
23. Dr.Karthi IRS, Deputy Director, Investigation, Coimbatore
24. Mr.Siddarth IRS, Deputy Commissioner, Tiruppur
25. Mr.Pandiaraj IRS, Deputy Commissioner, GST, Kolkatta

1. **Notes**

The College Academy has so far produced more than 300 IAS/IPS/IFS Officers in Coimbatore. That is the reason the Alumni of that Academy offer free coaching and free service to the learners. This has attracted the Government Arts College who immediately swings into action to start the free IAS Academy to volunteer their service to provide talented and excellent quality of education. The whole credit goes to the College.

Name of the Principal: Dr. K.Chitra

Name of the Institution: Government Arts College (Autonomous), Coimbatore.

City; Coimbatore

Pin code: 641018

Accreditation Status: A (3.49)

Work phone: 9443274469

Website: www.gacbe.ac.in

Email. mail@gacbe.ac.in

Best practices II :

Objectives of the practice

1. To stimulate the skills among students through systematic training to discover “the spark of creativity in students and help them grow with warmth and understanding.

2. The programme is to provide maximum intellectual opportunities for public “commensurate with capacity to absorb and apply”.

- Facility with language,
- Personality traits,
- Social graces,
- Creativity
- Personal habits, friendliness and optimism that mark people to varying degrees.

1. The students are given adequate, proper guidance and counselling in making the right choice.

Context :

Working on this soft skills training report has made to realize not only how rich and diverse a Teachers is work contributes to the achievement of the millennium development goals and education reform agendas. Their promotion and service is also making a powerful contribution to the achievements of student’s employability objectives. Imparting the right knowledge makes the person blossom. The pleasure in seeing the effort bear fruit in various forms of excellence is a heart emotion. Students will have to be more creative, should possess oratory and social skills and above all should be highly competent. They will have to adopt better presentation and modern methods so that the future working places, in long run becomes more interesting. Thus the need of the hour is to impart soft skills to the students on sound lines, which could be made possible only by training them.

The practice:

The soft skills development and placement centre lays emphasis on development of communication skills of students. They are trained to be more orative and are also given orientation for improving their oratory skills. Students are able to present their profile very effectively and effortlessly to their prospective employers. Soft skill training programme is otherwise called ‘LIFE SKILLS for Employability. The main objective of the programme is to help students face challenges of life with ease.

The programme focuses on the following areas:

·Facility with language

·Personality traits

·Social graces

·Creativity

Friendliness, and

Optimism that mark people to varying degrees

To achieve the above the following programmes have been designed,

Sessions on Ice-Breaking

Strategies for generating interest among students

Group Discussions

How to make Presentation Effective?

·Working in Groups

·How to manage difficult Participants?

The programme is designed in such a way that the participants get actively involved in all activities. Students are given a well balanced training programme. Encouragement is given to individual participation. It creates an atmosphere of self-confidence and friendliness. Each participant's performance is observed closely. The use of learning games creates a series but relaxed atmosphere for the student participants.

Our College runs on shift system. Among 5300 students of 23 Departments in our college to start with we focused on the second year students of Under Graduate programmes and provided training for one year. For the past three years all the final year Under Graduate students are trained for 15 days, 30 sessions on fast track. The training overall was a tremendous success. The training imparted has brought a great transformation in the students. Soft skill trainers are to be complimented for transforming ordinary students into extraordinary students. A network of soft skill trainers, with a high sense of responsibility and commitment, has been created. With a bit of encouragement, the network should make impact in terms of coverage and helping appreciably public attitudes to the students. The teams deserve special commendation for excellent work.

Evidence of the success

The training overall was a tremendous success. The training imparted has brought a great transformation in the students. Soft skill Trainers are to be complimented transforming ordinary students into extraordinary students. A network of soft skill trainers, with a high sense of responsibility and commitment, has been created. With a bit of encouragement, the network should make impact in terms of coverage and helping appreciably public attitudes to the students. The team deserve special commendation for excellent work.

The SOFT SKILL TRANING centre has a dream. It is dream that makes everyone goes ahead. The forum is pursuing its dream – ensuring 100% placement with passion. The SOFT SKILL TRANING is optimistic about the actualisation of the dream. A follow-up training programme will consolidate the gains and help to advance further the professional standards of the students. This would certainly also have long-term positive implications for general standards in our college.

Problems Encountered And Resources Required:

Most of the students are suffering from fear and hesitation. They are having inhibitions to approach the Tutors and Counsellors. Moreover the Tutors are busy to solve the problems of the students. As the programme enters to in the 8th year most of the initial problems can be solved.

Notes :

The programme requires the assistance of knowledgeable experts in the field of soft skills. The resources required a well furnished room with LCD projectors. A well trained a group of English teachers are required to conduct the examination and value the papers.

Working on this soft skills training report has made to realise not only how rich and diverse a Teacher's work is, but also how much it contributes to the achievement of the millennium development goals and education reform agendas. Their promotion and services is also making a powerful contribution to the achievement of student's employability objectives. Imparting the right knowledge makes the person blossom. The pleasure in seeing the effort bear fruit in various forms of excellence is a hearting emotion.

Name of the Principal: Dr. K.Chitra

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File Description	Document
Any additional information	View Document

7.3 Institutional Distinctiveness

7.3.1 Describe/Explain the performance of the institution in one area distinctive to its vision, priority and thrust

Response:

Guidance and Counselling Centre for students and community

In the year 1989 the need for Guidance and Counselling to the students of our college was identified and the Department of Psychology came forward to start a Guidance and Counselling Centre to help the students who are beset with problems of various kinds.

The main objectives of the Guidance and Counselling Centre are to enable the students:

1. To achieve the best academic excellence to the best possible extent.
2. To drive the maximum benefits of the institutional resources and facilities.
3. To inculcate proper study habits and attitudes.
4. To participate satisfactorily in curricular and in extra-curricular activities.
5. To resolve their problems to achieve positive mental health.
6. To improve their personal effectiveness.
7. To develop skills for effective decisions making.
8. To modify their behaviours in the desired direction.
9. To enable them to prepare for their jobs and future life.

As years rolled by the number of students who came for Guidance and Counselling Centre increased. The Department of Psychology could not cope up with the demand, since it is an Under-Graduate Department with limited staff strength of four members only.

So in order to extend the services effectively for the benefits of the entire student community a full-fledged Guidance and Counselling Centre was envisaged based on the strategy of decentralization of the Guidance and Counselling activities.

The Centre is coordinated by the HOD of Psychology which includes the Teacher- Volunteers from various Departments. They render Guidance and Counselling to the students of their respective Departments. The above Guidance and Counselling are monitored by the respective HODs.

A meeting of the Counsellors is conducted periodically to review the progress of the Guidance and Counselling activities.

The ultimate goal to make students to become self- actualized individuals of the society and the Country.

Objectives of the practice

The Government Arts College (Autonomous), Coimbatore has a powerful Counselling Centre in the Post-Graduate and Research Department of Psychology to guide the students and the community of Coimbatore. Coimbatore consists of labourers, mill workers and mechanics with uneducated background. They may have psychological problems, family conflicts, sexual abuse and instability of mind.

Realizing the importance of institutional responsibilities the College has strength and the Counselling Centre guide the students and the needy people. Not only the students of Psychology are benefited but also they themselves guide the outside to solve their problems. Counselling is also given to the public who required special attention and are referred to Counsellors by either the students or staff. The personal counselling deals with one to one to solve personal problem. The Counsellor has private talk to one to one basis to understand analysis and find solution to their problems. Incase of necessity the Counsellor refers to Psychiatrist for further treatment.

The problems:

The Counsellor faces certain problems in dealing with the students and community. Most of these students have the problem of upbringing. Today the young men and women are affected with oppression and depression for several reasons. This leads to mental break and creates psychological problems. Most of them are affected with sexual abuse, love failures and phobias. They cannot discuss their own problems either with their parents or teachers. So they need a Counsellor for counselling.

Additional duties of the Counsellor (The Head of Psychology)

Dr. B.Selvaraj, the Chief Counsellor of Cell has been appointed to conduct preliminary assessment for children who have allegedly committed heinous offences. The Juvenile Justice Board is a judicial body established under the above said Act to deal and dispose the cases of children in conflict with law (persons who alleged to have committed an offence and not completed eighteen of age. The Counsellor within a period of fifteen day sense the decision to the Principal Magistrate. (View supportive documents). The Chief Counsellor used to give lectures on Students Psychology and give counselling to the staff and students of many Colleges.

Dr. B.Selvaraj attended a Counselling Programme on “Necessity and methods of counselling the adolescent youth and facing the problem with aggressive and depressed teenagers”. He also counselled the students of Hindustan College of Arts and Science on Meaning and Concept of Drug Abuse on 21st December, 2016.

The counselled and cured cases

Sample case I:

Mr X aged 54 has a problem with his wife for more than ten years due to mental incompatibility. So he wanted to divorce his wife and before that he came for counselling in the Department of Psychology. He wanted to ascertain that he was taking correct decision i.e., divorce his wife. The Counsellor talked with Mr. X for more than three hours and it was understood that Mr. X was suffering from impotency and the wife felt that he was useless.

Moreover, Mr X was not lenient in financial matters. Dr B.Selvaraj suggested the following:

1. Mr X was given counselling to overcome the feeling of uselessness and negligence.
2. He was suggested to postpone the decision for divorce for three months.
3. He was requested to attend more sessions in one year.
4. He improved his self-esteem and changed his stand to cope well with family routines.

With the effect of counselling of Dr. B.Selvaraj, Mr X was taught progressive muscular relaxation to come out of depression and changed his might to live with his wife.

Sample case II:

Ms Y, a first year Engineering student of a Private College was brought to the Department of Psychology for counselling by her parents. Her problem was that disinterestness in attending classes, over sleep, excessive eating and alienation from friends. After talking with Ms Y, Dr B.Selvaraj understood the

real reason for her behaviour. About eighteen months ago she saw a bus accident and witnessed the dying people. Afterwards she used to wake up during midnights and experience nightmares. The Counsellor concluded that she was suffering from Post Traumatic Stress Disorder (PTSD).

Treatment :

The girl was treated with Eye `Movement Desensitization Reprocessing (EMDR) Technique which helped her to overcome traumatic memory. She totally recovered and is non leading normal life.

File Description	Document
Any additional information	View Document

NAAC

5. CONCLUSION

Additional Information :

The Government Arts College (Autonomous), Coimbatore was started in the year 1861 with intermediate programme. Originally the institution was conceived as an Anglo-vernacular school, which during last 160 years, evolved into a premier institution, present Government Arts College (Autonomous), Coimbatore. The College came into existence during colonial rule much before the establishment of the University of Madras. The impact of the college is discernible on freedom movement. The product of the college who attained many eminent positions in public life participated directly and indirectly in accelerating the process of freedom movement and finally in achieving India's independence. They were also responsible for profound changes in rising levels of social awareness and national consciousness. These observations are substantiated on the basis of a wider perspective about the role of such oldest institution in this country in whose classrooms the destiny of India has undergone radical transformation.

Concluding Remarks :

The institution has strong goals and objectives for the development of the poor and needy students. The rural students are given opportunities to raise their standards and many of them are in great positions today. They take keen interest to uplift the poor strata of society by their experiential learning. The institution irrespective of caste, religion and nationality provides opportunity for the cause of social justice, equity and increasing access to higher education. To achieve innovative and creative approach the institution offers life skills, soft skills and communicative classes. The sense of global competency is felt by the students with all the available sources in the college.

6.ANNEXURE

1.Metrics Level Deviations

<table>
<tr><th>Metric ID</th><th>Sub Questions and Answers before and after DVV Verification</th></tr>
<tr><td>1.1.2</td><td>Percentage of programs where syllabus revision was carried out during the last five years 1.1.2.1. How many programs were revised out of total number of programs offered during the last five years
Answer before DVV Verification : 355
Answer after DVV Verification: 42
1.1.2.2. Number of all programs offered by the institution during the last five years
Answer before DVV Verification : 355</td></tr>
<tr><td>1.2.1</td><td>Percentage of new Courses introduced out of the total number of courses across all Programs offered during last five years

1.2.1.1. How many new courses are introduced within the last five years
Answer before DVV Verification : 1176
Answer after DVV Verification: 96
1.2.1.2. Number of courses offered by the institution across all programs during the last five years
Answer before DVV Verification : 5130</td></tr>
<tr><td>1.2.2</td><td>Percentage of programs in which Choice Based Credit System (CBCS)/Elective course system has been implemented

1.2.2.1. Number of programmes in which CBCS/ Elective course system implemented.
Answer before DVV Verification : 73
Answer after DVV Verification: 43</td></tr>
<tr><td>1.3.2</td><td>Number of value-added courses imparting transferable and life skills offered during the last five years

1.3.2.1. Number of value-added courses are added within the last five years
Answer before DVV Verification : 31
Answer after DVV Verification: 5</td></tr>
<tr><td>1.3.3</td><td>Average percentage of students enrolled in the courses under 1.3.2 above

1.3.3.1. Number of students enrolled in value-added courses imparting transferable and life skills offered year-wise during the last five years
Answer before DVV Verification:
<table>
<tr><td>2018-19</td><td>2017-18</td><td>2016-17</td><td>2015-16</td><td>2014-15</td></tr>
<tr><td>1934</td><td>1326</td><td>798</td><td>836</td><td>667</td></tr>
</table>
Answer After DVV Verification :
<table>
<tr><td>2018-19</td><td>2017-18</td><td>2016-17</td><td>2015-16</td><td>2014-15</td></tr>
<tr><td>923</td><td>0</td><td>0</td><td>0</td><td>0</td></tr>
</table>
Remark : List of students enrolled in value-added courses offered year-wise during 2014-15, 2015-16, 2016-17 and 2017-18 has not been submitted. 2018-19 values edited according to the</td></tr>
</table>

provided list of students.

2.3.3

Ratio of students to mentor for academic and stress related issues

2.3.3.1. Number of mentors
Answer before DVV Verification : 251
Answer after DVV Verification: 148

2.5.2

Average percentage of student complaints/grievances about evaluation against total number appeared in the examinations during the last five years

2.5.2.1. Number of complaints/grievances about evaluation year-wise during the last five years
Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
254	550	490	565	421

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

Remark : Edited according to the submitted proofs.

2.6.3

Average pass percentage of Students

2.6.3.1. Total number of final year students who passed the examination conducted by Institution.
Answer before DVV Verification : 1287
Answer after DVV Verification: 1252
2.6.3.2. Total number of final year students who appeared for the examination conducted by the institution
Answer before DVV Verification : 1660

3.1.2

The institution provides seed money to its teachers for research (average per year)

3.1.2.1. The amount of seed money provided by institution to its faculty year-wise during the last five years(INR in Lakhs)
Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
5	1	0	1	6.87

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
5	1	0	1	5.87

3.1.4

Institution has the following facilities

1. Central Instrumentation Centre

2. Animal House/Green House / Museum

3. Central Fabrication facility

4. Media laboratory/Business Lab/Studios

5. Research / Statistical Databases

Answer before DVV Verification : A. Any four facilities exist
Answer After DVV Verification: B. Three of the facilities exist
Remark : Geo-tagged photos not provided

3.2.4 Number of research projects per teacher funded, by government and non-government agencies, during the last five year

3.2.4.1. Number of research projects funded by government and non-government agencies during the last five years
Answer before DVV Verification : 8
Answer after DVV Verification: 7

3.3.3 Number of awards for innovation won by institution/ teachers/ research scholars/students during the last five years

3.3.3.1. Total number of awards for innovation won by institution/teachers/research scholars/students year-wise during the last five years
Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	1	3	1

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	1	1

3.4.4 Number of Ph.D.s awarded per teacher during the last five years

3.4.4.1. How many Ph.Ds are awarded within last 5 years
Answer before DVV Verification : 177
Answer after DVV Verification: 173
3.4.4.2. Total number of teachers recognised as guides during the last 5 years
Answer before DVV Verification : 209

3.4.6 Number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings per teacher during the last five years

3.4.6.1. Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
1	1	2	5	7

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
1	1	1	1	1

Remark : Required proofs were not submitted.

3.6.2 Number of awards and recognition received for extension activities from Government /recognised bodies during the last five years

3.6.2.1. Total number of awards and recognition received for extension activities from Government /recognised bodies year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
0	1	5	8	2

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
0	1	2	5	1

3.6.4 Average percentage of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the last five years

3.6.4.1. Total number of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
2094	2033	2006	1863	1808

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
1000	950	200	300	0

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

5.1.1.1. Number of students benefited by scholarships and freeships provided by the Government year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
0	4	7	5	1

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
2594	2828	2962	3164	2995

Remark : Required proofs were still not submitted.

5.1.2 Average percentage of students benefited by scholarships, freeships, etc. provided by the institution besides government schemes during the last five years

5.1.2.1. Total number of students benefited by scholarships, freeships, etc provided by the institution besides government schemes year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
52	51	65	113	40

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

Remark : Required proofs were not submitted.

5.1.4 Average percentage of students benefited by guidance for competitive examinations and career counselling offered by the institution during the last five years

5.1.4.1. Number of students benefited by guidance for competitive examinations and career counselling offered by the institution year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
14	4	4	6	3

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15

950	868	700	848	950

Remark : Edited according to the proofs submitted.

5.2.1

Average percentage of placement of outgoing students during the last five years

5.2.1.1. Number of outgoing students placed year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
165	232	125	173	75

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

Remark : HEI has not submitted the list of students placed

5.4.2

Alumni contribution during the last five years(INR in Lakhs)

Answer before DVV Verification : 2 Lakhs - 5 Lakhs

Answer After DVV Verification: <2 Lakhs

Remark : No proofs were submitted.

6.5.3

Average number of quality initiatives by IQAC for promoting quality culture per year

6.5.3.1. Number of quality initiatives by IQAC for promoting quality year-wise for the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
77	67	38	54	98

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
1	1	1	1	1

Remark : Required proofs were not submitted.

7.1.1

Number of gender equity promotion programs organized by the institution during the last five years

7.1.1.1. Number of gender equity promotion programs organized by the institution year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
2	4	8	5	10

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

7.1.3 Percentage of annual power requirement of the Institution met by the renewable energy sources

7.1.3.1. Annual power requirement met by renewable energy sources (in KWH)
Answer before DVV Verification : 6935
Answer after DVV Verification: 0
7.1.3.2. Total annual power requirement (in KWH)
Answer before DVV Verification : 58435
Answer after DVV Verification: 58435

Remark : Required proofs were not submitted.

7.1.4 Percentage of annual lighting power requirements met through LED bulbs

7.1.4.1. Annual lighting power requirement met through LED bulbs (in KWH)
Answer before DVV Verification : 7
Answer after DVV Verification: 0
7.1.4.2. Annual lighting power requirement (in KWH)
Answer before DVV Verification : 7
Answer after DVV Verification: 7

Remark : Submitted proofs are not legible.

7.1.8 Average percentage expenditure on green initiatives and waste management excluding salary component during the last five years

7.1.8.1. Total expenditure on green initiatives and waste management excluding salary component year-wise during the last five years(INR in Lakhs)
Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
4	3.5	3	2.75	2

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

Remark : Required proofs were not submitted.

7.1.9

Differently abled (Divyangjan) Friendliness Resources available in the institution:

1. Physical facilities
2. Provision for lift
3. Ramp / Rails
4. Braille Software/facilities
5. Rest Rooms
6. Scribes for examination
7. Special skill development for differently abled students
8. Any other similar facility (Specify)

Answer before DVV Verification : A. 7 and more of the above
Answer After DVV Verification: C. At least 4 of the above
Remark : Required proofs were not submitted.

7.1.10

Number of Specific initiatives to address locational advantages and disadvantages during the last five years 7.1.10.1. Number of specific initiatives to address locational advantages and disadvantages year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
8	8	8	8	8

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
3	3	3	3	3

7.1.16

The institution functioning is as per professional code of prescribed / suggested by statutory bodies / regulatory authorities for different professions

Answer before DVV Verification : Yes
Answer After DVV Verification: No
Remark : Required proofs were not submitted.

7.1.17

Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five years

7.1.17.1. Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15

5	5	5	5	5

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

Remark : Required proofs not submitted.

2.Extended Profile Deviations

ID	Extended Questions
1.1	Number of students year-wise during the last five years Answer before DVV Verification: 2018-19: 2094 2017-18: 2033 2016-17: 2006 2015-16: 1863 2014-15: 1808 Answer After DVV Verification: 2018-19: 5429 2017-18: 5425 2016-17: 5256 2015-16: 5031 2014-15: 4952
1.2	Number of outgoing / final year students year-wise during the last five years Answer before DVV Verification: 2018-19: 1286 2017-18: 1186 2016-17: 1243 2015-16: 1157 2014-15: 1086 Answer After DVV Verification: 2018-19: 1999 2017-18: 1888 2016-17: 1876 2015-16: 1843 2014-15: 1777